



The City Bridge Trust Committee

Date: THURSDAY, 9 JULY 2015
Time: 1.45 pm
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

8. GRANTS AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS

For Decision
(Pages 1 - 2)

- e) Garden Museum (Pages 3 - 12)
- f) Learning Through Landscapes Trust (Pages 13 - 22)
- g) Zoological Society of London (Pages 23 - 34)
- h) Child Bereavement UK (Pages 35 - 44)
- i) New Horizon Youth Centre (Pages 45 - 54)
- j) Off The Record Twickenham (Pages 55 - 62)
- k) Muscular Dystrophy Group of Great Britain and Northern Ireland (Pages 63 - 72)
- l) Transport for All (Pages 73 - 80)
- m) Eastside Community Heritage (Pages 81 - 90)
- n) Disability and Social Care Advice Service (Wandsworth) (Pages 91 - 98)
- o) East End Citizens Advice Bureaux (Pages 99 - 108)
- p) Notre Dame Refugee Centre (Pages 109 - 116)
- q) Southwark Law Centre (Pages 117 - 126)
- r) Trust Thamesmead (Pages 127 - 136)
- s) Phoenix House (T/A Phoenix Futures) (Pages 137 - 144)
- t) Haringey Association of Voluntary and Community Organisations (Pages 145 - 152)
- u) Homeless Link (Pages 153 - 160)

John Barradell
Town Clerk and Chief Executive

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City Bridge Trust Investing in Londoners Summary of Grant Recommendations

Ref No.	Organisation	Requested Amount	Recommended Amount
<u>Strategic Initiatives</u>			
a)	12946 Lemos and Crane (Not For Public)	£190,000	£190,000
b)	12942 City Philanthropy	£388,000	£388,000
c)	12944 Barnardo's	£200,000	£200,000
d)	12949 Prisoners Abroad	£330,000	£330,000
Total Strategic Initiatives		£1,108,000	£1,108,000
<u>Improving London's Environment</u>			
e)	12612 Garden Museum	£100,000	£100,000
f)	12737 Learning Through Landscapes Trust	£96,417	£76,800
g)	12527 Zoological Society of London	£159,587	£150,000
Total Improving London's Environment		£356,004	£326,800
<u>Improving Londoners' Mental Health</u>			
h)	12777 Child Bereavement UK	£103,145	£103,000
i)	12813 New Horizon Youth Centre	£153,605	£100,000
j)	12572 Off The Record Twickenham	£61,820	£61,820
Total Improving Londoners' Mental Health		£318,570	£264,820
<u>Making London More Inclusive</u>			
k)	12845 Muscular Dystrophy Group of Great Britain and Northern Ireland	£110,047	£113,000
l)	12539 Transport for All	£90,000	£90,000
Total Making London More Inclusive		£200,047	£203,000
<u>Older Londoners</u>			
m)	12675 Eastside Community Heritage	£49,920	£48,000
Total Older Londoners		£49,920	£48,000

City Bridge Trust
Investing in Londoners
Summary of Grant Recommendations

	Ref No.	Organisation	Requested Amount	Recommended Amount
<u>Reducing Poverty</u>				
n)	12680	Disability and Social Care Advice Service (Wandsworth)	£99,160	£99,200
o)	12606	East End Citizens Advice Bureaux	£157,354	£146,900
p)	12619	Notre Dame Refugee Centre	£94,901	£94,900
q)	12621	Southwark Law Centre	£157,636	£158,000
r)	12654	Trust Thamesmead	£161,512	£90,000
<i>Total Reducing Poverty</i>			£670,563	£589,000
<u>Resettlement and Rehabilitation of Offenders</u>				
s)	12519	Phoenix House (T/A Phoenix Futures)	£320,444	£150,000
<i>Total Resettlement and Rehabilitation of Offenders</i>			£320,444	£150,000
<u>Strengthening London's Voluntary Sector</u>				
t)	12811	Haringey Association of Voluntary and Community Organisations	£100,000	£100,000
u)	12692	Homeless Link	£148,095	£148,100
<i>Total Strengthening London's Voluntary Sector</i>			£248,095	£248,100
Grand Totals			£3,271,643	£2,937,720

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Garden Museum	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lambeth	
Contact person: Mr. Christopher Woodward	Position: Director
Website: http://gardenmuseum.org.uk/	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1088221
When was your organisation established? 29/04/1977	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving London's Environment
Which of the programme outcome(s) does your application aim to achieve? More people reporting improved wellbeing through greater use of open spaces and through growing and greening initiatives More Londoners with a greater knowledge and understanding of the 'green' environment and biodiversity
Please describe the purpose of your funding request in one sentence. To build a garden pavilion for a programme of workshops in horticulture, cooking, art, craft in partnership with 12 organisations in our neighbourhood.
When will the funding be required? 25/03/2015
How much funding are you requesting? Year 1: £100,000 Year 2: £0 Year 3: £0 Total: £100,000

Aims of your organisation:

The Garden Museum is Britain's only museum dedicated to gardens and designed green environments. At its foundation in 1977 its objectives were to (i) repair and restore the church and churchyard of St Mary's, founded as the parish church of Lambeth in 1054 (ii) educate in gardening and garden history.

After a Strategic Review in 2006 the Trustees of the charity aspired to broaden the objectives to celebrate the value of gardens and green space in modern life. It has programmes designed for local, London-wide, national and international audiences, which explore the art, history and design of gardens, and promotes their place in culture, society, and well-being. It also aims to offer an oasis in the centre of the modern city.

Main activities of your organisation:

To curate three original exhibitions each year, with subjects from great designers to themes ('From Garden City to Green City', allotments, fashion, war); this is the first programme in a British Museum dedicated to gardens and began with the construction of a special exhibitions gallery in 2008. 6 - 8 smaller, simpler exhibitions take place in the open space of the Museum, such as the recent textiles projects with Morley College (WW1) and the London College of Fashion MA in Sustainability.

To organise 40 - 50 public events each year, from major events such as a national Literature Festival and London Green Infrastructure Week, from lectures by star designers. Host 32 school visits (2013), run a programme of Outreach including 5 gardens made with our neighbours, and activities evolving with 6 - 8 community partners.

Acquire works for a unique national collection depicting British gardens.

Welcome 43,000 visitors (2013).

Offer 3 traineeships in (i) horticulture (ii) sustainability (iii) events management.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
7	10	16	50

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	84

Summary of grant request

We want to make a unique new space for learning: open to the garden but protected from the busy road to Lambeth Bridge; free-spirited inside, but made attractive by its integration in a busy Museum; well-maintained by the institution but independent enough to 'incubate' ideas.

The need for the The Learning Studio was identified in the Development Phase funded by the HLF after a Round One Award for £3.4 million in 2012. This project is to complete the restoration of the interior of the Museum by building 5 new galleries; to re-assemble John Tradescant's lost 'Ark' (the first museum in Britain, founded in Lambeth in the 1630s, which became the Ashmolean); and set up the country's first archive of garden design. A new extension in the form of a cloister enclosing a new garden by Dan Pearson will be for a cafe and for education. Primary school visits have risen in number from 2 in 2006 to 32 in 2013 but we have no dedicated school space; we cannot accommodate secondary schools. The larger education building will be for school classes in formal learning (we are applying to the Clore).

The second learning space would be an addition to the plans submitted to the HLF at R1. Our request is for £100,000 towards the total cost of £204,000; the remainder would be funded by the HLF.

The Learning Studio will be 28.8m² and for a capacity of 12.

The need for such a space emerged with the Schools and Community programme begun in 2007 in which school visits were coupled with smaller family activities. New ideas for hands-on activities emerge each year: in 2014, a 'gardens and war' theme has led to making calendula oil with local Women's Institute groups; and The Waterloo Community Coalition has funded two Saturday clubs which have begun this spring for local families.

In 2011 The City Bridge Trust funded a three-year programme of Outreach to organisations in what had been the parish community before the deconsecration of the church, including the local GP, nursery and primary school.

However, the current space is very limited: groups must share the (un-heated) nave with the public. It has been difficult to attract partners in community gardening to make 'return visits' to the Museum, as there is little to offer (more than once) and the current space does not meet the requirements of some groups with specific needs (eg dementia, mentored teenagers).

The consultants funded by the HLF during the Development Phase interviewed 30 schools and organisations and identified a clear distinction between the Museum's value to a national audience of gardeners (a very specific 'niche', expressed in exhibitions) and to local people, the majority of whom do not have gardens of their own. They want a space to do, and to be, and to learn; the Museum is one of very few facilities for people who do not have gardens of their own. We also identified the lack of an attractive, flexible and easily accessible space for creative activities in the area.

Activities will cater for audiences ranging from pre-school children (storytelling) to disadvantaged young people (horticultural clubs) and community groups (flower arranging, sustainability workshops), to outreach partners (gardening clubs), adult learners (botanical painting) and cooking with smaller groups of school children. The aim will be a programme structured with 12 regular community partners; some might have their own set of keys.

This new space will offer something so new that it will be in use most days of the week. Community and family visits for the Museum will rise from 280 to 1,000.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

The Garden Museum has been awarded full accreditation by the Arts Council in the National Accreditation Scheme.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Organisations in our neighbourhood have free, scheduled access to the Learning Studio for meetings and training, for example Kennington Horticultural Society and Lambeth Green Community Champions.

Volunteers have a room for wet weather gardening activities and a place to meet during the winter months. At present there are 10 volunteers signed up for St Mary's Saturday gardening club, and 10 Museum gardening volunteers. There is no designated and secure indoor space that volunteers can use.

Groups with special needs are provided with a safe separate space to participate in activities when visiting the Museum; for example Carney's Community, who work with disadvantaged young people and ex-offenders, and Lingham Court Healthy Living Club, a self-directed dementia group.

The Museum will have a dedicated space for growing, craft and cooking with neighbourhood partners. The Borough Belles (Southwark Women's Institute) might participate in cooking activities, and local families in growing activities.

Wet weather activities are offered at the Museum to outreach groups that usually meet outside: Vauxhall Primary School gardening club can cook at the Museum, and the Lambeth Walk Surgery group can pot up and transplant.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

6 organisations in our neighbourhood have a space to meet with good facilities, free of charge. Relationships are built between the Museum and the groups, and ideas are shared.

Garden volunteers are encouraged to stay at the Museum during the winter months, drop out reduces and the volunteer pool is increased. Numbers remain consistent at 25 volunteers in the summer and 15 in the winter. Volunteers are happier and feel more valued.

Groups with special needs are able to visit the Museum. The Museum works with 3 new groups in the first year after development, which previously would not have been able to visit the Museum.

The Museum is able to offer an improved programme of hands on events, enabling groups to learn about gardens and the environment through doing.

At present these groups cannot garden in the late autumn and winter: they are outdoors. In the future they will be able to come to the Museum and continue with activities appropriate to the season, whether horticultural prep, cooking, or other crafts.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The pavilion would be a permanent element in the new Museum which would be built 2015 - 16. For 3 years after completion the HLF award would part-fund an expanded learning team. More fundamentally, the master-plan is planned to achieve an uplift in self-generated income from £881,000 to £1,400,000.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

5,100

In which Greater London borough(s) or areas of London will your beneficiaries live?

Lambeth (75%)

Southwark (15%)

Westminster (10%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Cost of Learning Studio	204,000	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	204,000	0	0	0

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Heritage Lottery Fund	100,000	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	100,000	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Private donations	4,000	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	4,000	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Funds towards cost of Learning Studio	100,000	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	100,000	0	0	0



Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: February	Year: 2014
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Income received from:	£
Voluntary income	548,884
Activities for generating funds	590,157
Investment income	2,808
Income from charitable activities	0
Other sources	0
Total Income:	1,141,849

Expenditure:	£
Charitable activities	415,106
Governance costs	35,832
Cost of generating funds	490,239
Other	424,339
Total Expenditure:	1,365,516
Net (deficit)/surplus:	223,667
Other Recognised Gains/(Losses):	2,195
Net Movement in Funds:	221,472

Asset position at year end	£
Fixed assets	432,697
Investments	32,975
Net current assets	33,111
Long-term liabilities	0
*Total Assets (A):	498,783

Reserves at year end	£
Restricted funds	129,793
Endowment Funds	242,424
Unrestricted funds	126,566
*Total Reserves (B):	498,783

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

The period since the last FY has been dominated by the progression of the HLF-funded masterplan, which has added to the team, set up an Appeal Committee, and required expenditure of £451,000 in an on-budget Development Phase. At present we are implementing a new project management structure for the delivery of the development, with advice from HLF.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	1,000	1,000	1,000
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	5,000	5,000	5,000

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
HLF	0	273,300	3,510,700
Sackler Trust	100,000	130,000	750,000
Wolfson Foundation	0	0	220,000
Garfield Weston Foundation	0	25,000	100,000
J Paul Getty Jr Charitable Trust	80,000	0	100,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Christopher Woodward**

Role within **Director**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Learning Through Landscapes Trust	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Outside London	
Contact person: Ms Chloe Atkins	Position: Development Manager
Website: http://www.ltl.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 803270
When was your organisation established? 21/03/1990	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving London's Environment
Which of the programme outcome(s) does your application aim to achieve? More young people understanding the benefit of growing local food and its nutritional value More people reporting improved wellbeing through greater use of open spaces and through growing and greening initiatives
Please describe the purpose of your funding request in one sentence. Enterprise Growing Gardens is a two-year pupil-led school enterprise project supporting children to grow and sell produce from their school grounds and local community spaces.
When will the funding be required? 20/05/2015
How much funding are you requesting? Year 1: £50,521 Year 2: £45,896 Year 3: £0
Total: £96,417



Aims of your organisation:

Learning through Landscapes is the UK charity dedicated to enhancing outdoor learning and play for children. Our vision is that every child benefits from stimulating outdoor learning and play in their education.

We aim to enable children to connect with nature, be more active, be more engaged with their learning, develop their social skills and have fun.

Where possible we encourage young people to have a say in the way their grounds are used and improved. As a result they learn to create and look after something valuable; their self-esteem grows and their behaviour improves, along with their potential to learn and achieve.

Main activities of your organisation:

We achieve our aims through three avenues:

- advocating the benefits of outdoor learning and play at school and pre school.
- inspiring and enabling the design and development of outdoor environments to support children's development.
- inspiring and enabling teachers and early years practitioners to develop the confidence, ideas and skills they need to make better use of outdoor spaces.

We focus our resources on educational settings, because we believe that this is where children will derive the greatest benefit. The school playground is the one outside space that children have frequent access to. Despite the proven benefits of outdoor learning and play, 8 in 10 teachers believe that their school is failing to make the most of these valuable spaces for children.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
8	10	11	8

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	5 years

Summary of grant request

NEED

School growing projects improve healthy eating and increase experiences of natural places amongst children. There is a specific need in London relating to both these areas:

London's children have higher obesity rates than those of any other English region (GLA [2007] The State of London's Children Report). Data for 2009/10 shows that in London, 11.6 per cent of children aged 4-5 years and 21.8 per cent of children aged 10-11 years were at risk of being obese. This is higher than the English average for both age groups (Childhood Obesity in London).

Two thirds of London is made up of green spaces or water, and ten per cent is designated as Metropolitan Open Land, yet children's experiences of natural places in the capital have been in long-term decline (London Sustainable Development Commission [2011] Sowing the Seeds report).

HOW THE PROJECT WILL BE DELIVERED

Up to 10 schools in London will be able to apply to be part of the 2-year programme. Selection criteria will include percentage of Free School Meals, school leadership, existing and potential community links, on-site space/local growing site (LTL will help facilitate this), enthusiasm for project and commitment to environmentally friendly practices.

A project co-ordinator will facilitate teacher training, workshops in schools with pupils and volunteers, planning and planting sessions and enterprise planning workshops for pupils, schools visits to local businesses and end of project harvest events/market places.

The co-ordinator will broker relationship between schools and businesses to develop business-to-school mentor roles. A project webpage, linked to www.neighbourly.com will have details of participating schools and businesses can bid for the produce. This will enable non-project schools to connect with businesses across London too.

WHAT THE PROJECT WILL ACHIEVE

The project aims to eradicate barriers cited by teachers in delivering more outside learning and growing projects in schools in London.

Children will start making different foods choices as a result of their involvement in growing. The project will introduce pupils to organic growing practices to engender an understanding of the impact food production has on the environment locally and globally.

The project will enhance school and local community spaces and improve access to these.

WHY LTL?

Learning through Landscape (LTL) is the UK charity promoting outdoor learning and play in education. The Trust has a 24 year track record of delivering high quality, national and local programmes. LTL has been delivering outside learning projects to schools in London for over 20 years.

CITY BRIDGE TRUST PROGRAMME OUTCOMES

The project meets the aims of 'Improving London's Environment' by:

- Giving children and volunteers hands-on opportunities to improve their local environment embedding an understanding of it

- Providing opportunities to take part in outdoor physical activities and providing inspiration which influence healthy food choices

- linking food growing with food production - children will start to develop an understanding about the processes healthy foods go through to make it taste different

THE TRUST'S GOOD PRACTICE PRINCIPLES

The project will be steered and supported by the Enterprise Growing Gardens project board made up of LTL staff, school representatives, local business representatives and local community members.

LTL is committed to including people from all backgrounds and valuing diversity. This is reflected in LTL's Equal Opportunity Policy.

LTL is committed to managing volunteers in a way that ensures that the needs of both parties are met. This is supported by LTL's Volunteering Policy.

LTL has completed an Eco-Audit, supported by the City Bridge Trust, and continues to embed the recommendations from this in our practices and policies.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

None

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

- 1. Enterprise Growing Garden school network meeting and training session for teachers and school leaders. A workshop within this event will include supporting teachers to make links between organic food growing and the curriculum. The project budgets will include travel and supply costs for covering classes during this event.**
- 2. Enterprise Growing Garden introductory sessions for teachers and pupils including researching local businesses and local and cultural food preferences and outlets, introduction to organic food growing and production and 'explore and plan' workshop looking at the potential growing spaces and planning how it can be used for enterprise.**
- 3. ½ day workshop developing business plans and building relationships with prospective clients. This will include visits to local businesses and opportunities for children to pitch their business ideas to prospective clients**
- 4. 2 full days in each school putting the plans into practice. These facilitated development days will see pupils construct the growing spaces and prepare the site enterprise e.g. creating raised beds, polytunnels, pizza ovens etc..**
- 5. 2 further ½ day workshops will support children to develop harvesting and production skills depending on what crops and produce they are focussing on. End of term 'harvest festival' in schools -- community day and opportunity to network with local businesses and other local schools / community groups**

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

OUTCOME 1: 300 x children demonstrate a greater knowledge and understanding of cultivating organic food crops and looking after their local environment

OUTCOME 2: 300 x children demonstrate a better understanding of the benefit of growing local food and its nutritional value

OUTCOME 3: 20 x teaching and non-teaching staff report feeling more confident teaching outside and using food growing to engage children in their learning

OUTCOME 4: 20 x community volunteers demonstrate a greater knowledge and understanding of cultivating organic food crops and looking after their local environment

OUTCOME 5: 10 X Local businesses report that they are regular sourcing local produce grown at London school sites and local community growing spaces.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We would potentially be looking to up-scale this project beyond the funding period with sponsorship from a major food retailer. At the very least the enterprise plans produced with schools will enable them to generate income and maintain their growing spaces beyond the lifetime of the project. Resources will be available to all London schools after the project period.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 350
In which Greater London borough(s) or areas of London will your beneficiaries live? London-wide (100%)
What age group(s) will benefit? All ages 0-15
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 0%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project co-ordinator salary (including associated on-costs such as national insurance, tax and staff benefits) + proportional organisational overheads	22,050	19,950	0	0
Administrative support salary (including associated on-costs such as national insurance, tax and staff benefits) + proportional organisational overheads	6,600	5,500	0	0
Project management, financial and development staff time (including associated on-costs such as national insurance, tax and staff benefits) + proportional organisational overheads.	10,264	11,914	0	0
Recruitment costs and PR / marketing. Web development, design & neighbourly.com fees	1,625	1,750	0	0
Partner fees including Steering Group attendance, speaking at events and in-school support	3,910	4,610	0	0
Venues for networking events and Steering Group meetings	590	590	0	0
Funding to schools - subsidy for teacher cover and travel; equipment/materials grant to schools; and LTL annual membership	13,572	13,572	0	0
Travel and subsistence	2,240	1,840	0	0
Refershements for events; IT equipment, licences and mobile phone costs + additional sundries	2,170	1,670	0	0
TOTAL:	63,021	61,396	0	0

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Approach being made to ICE Futures Charitable Trust	7,500	7,500	0	0
Approach being made to Draper's Charitable Trust	5,000	5,000	0	0

Approach being made to Hampton Fuel Allotment Charity	0	3,000	0	0
	0	0	0	0
TOTAL:	12,500	15,500	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project co-ordinator salary (including associated	22,050	19,950	0	0
Administrative support salary (including associated on-costs such as national insurance, tax and staff benefits) + proportional organisational overheads	3,600	1,500	0	0
Project management, financial and development staff time (including associated on-costs such as national insurance, tax and staff benefits) + proportional organisational overheads.	1,264	3,413	0	0
Recruitment costs and PR / marketing. Web development, design & neighbourly.com fees	1,625	1,750	0	0
Partner fees including Steering Group attendance, speaking at events and in-school support	3,910	4,610	0	0
Venues for networking events and Steering Group meetings	90	590	0	0
Funding to schools - subsidy for teacher cover and travel; equipment/materials grant to schools; and LTL annual membership	13,572	10,572	0	0
Travel and subsistence	2,240	1,840	0	0
Refreshments for events; IT equipment, licences and mobile phone costs + additional sundries	2,170	1,670	0	0
TOTAL:	50,521	45,896	0	0

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
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Income received from:	£
Voluntary income	39,961
Activities for generating funds	0
Investment income	2,178
Income from charitable activities	1,060,886
Other sources	0
Total Income:	1,103,025

Expenditure:	£
Charitable activities	1,018,262
Governance costs	14,627
Cost of generating funds	0
Other	0
Total Expenditure:	1,032,889
Net (deficit)/surplus:	70,136
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	70,136

Asset position at year end	£
Fixed assets	837
Investments	0
Net current assets	779,299
Long-term liabilities	0
*Total Assets (A):	780,136

Reserves at year end	£
Restricted funds	307,827
Endowment Funds	0
Unrestricted funds	472,312
*Total Reserves (B):	780,136

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

18

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	549,272	521,523	424,560
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
The Big Lottery (Local Food)	235,785	187,741	169,689
The Sir John Cass's Foundation	36,895	28,255	54,741
The Esmée Fairbairn Foundation	0	0	56,000
Inspiring Scotland	126,857	44,320	0
The John Laing Charitable Trust	25,000	25,000	25,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Miss Chloe Atkins**

Role within **Development Manager**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Zoological Society of London	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Westminster	
Contact person: Ms Judi Gasser	Position: Head of Development
Website: http://www.zsl.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 208728
When was your organisation established? 29/04/1826	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving London's Environment
Which of the programme outcome(s) does your application aim to achieve? More Londoners with a greater knowledge and understanding of the 'green' environment and biodiversity More people reporting improved wellbeing through greater use of open spaces and through growing and greening initiatives
Please describe the purpose of your funding request in one sentence. We are requesting funding for our Tidal Thames Conservation Project: Inspiring and engaging Londoners to help conserve the biodiversity of their rivers.
When will the funding be required? 02/02/2015
How much funding are you requesting? Year 1: £57,839 Year 2: £54,305 Year 3: £47,443 Total: £159,587

20

Aims of your organisation:

ZSL is a registered science, conservation and education charity whose mission is to promote and achieve the worldwide conservation of animals and their habitats. Our vision is a world where animals are valued, and their conservation assured. ZSL's five strategic aims are:

1. To undertake and promote relevant high quality zoological and conservation research, to help us achieve our conservation objectives and to inform and influence conservation policy.
2. To encourage and motivate all our stakeholders to support and engage in conservation.
3. To implement and achieve effective and appropriate 'in situ' and 'ex situ' conservation programmes for priority species and habitats.
4. To lead and deliver exemplary Zoos in order to advance ZSL's mission.
5. To further ZSL's mission by maximising opportunities to generate funds.

Main activities of your organisation:

ZSL runs London Zoo and Whipsnade Zoo, at which we: offer formal and informal education activities, including tailored sessions for schools; breed species at risk of extinction in the wild; present and interpret this outstanding living collection of animals, informing and inspiring 1.5 million visitors annually.

ZSL's Conservation Department undertakes practical conservation work in over 50 countries; activities include: identifying key drivers of extinction; developing and testing conservation approaches and tools; working with governments, industry and communities to manage wildlife sustainably; developing conservation capacity; engaging and educating communities; informing and advising policy-makers, conservation practitioners and the public on the status and trends of biodiversity.

Scientists at ZSL's Institute of Zoology conduct research supporting conservation of animals and their habitats. It also offers research training and, with the Royal Veterinary College, our veterinary hospital offers the world's only MA in Wild Animal Health. ZSL's Library houses a unique collection of journals and books on zoology and conservation, open to the public.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
450	295	15	520

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	41 years

Summary of grant request

This project will address two, related, problems:

1. London's rivers and streams are currently classified as being in 'poor' or 'bad' condition and are a priority habitat of the London Biodiversity Action Plan. They do not achieve their potential either as a wildlife habitat or a resource for Londoners: they urgently need our help.
2. Many Londoners know little of the biological diversity in their city: hidden beneath the Thames' muddy, turbid waters is an ecosystem of great ecological and historical importance; many more Londoners are needed to enjoy, conserve and advocate for the Thames and its tributaries.

The project aims to secure London as an internationally important site for aquatic wildlife and demonstrate that this can be achieved in an urban environment. We will raise awareness of the biological value of the Thames, inspire Londoners to reconnect with nature, contribute to better environmental stewardship and support conservation. We are focusing on some of the most endangered species (European eel, harbour seal and smelt), and also researching the impact of aquatic invasive non-native species, considered by the IUCN to be the second biggest threat to biodiversity.

ZSL's Tidal Thames Conservation Programme was set up in 2004 and works closely with the Environment Agency, regional & local authorities and businesses, over 30 local conservation groups and hundreds of volunteers, who also benefit greatly from the experience; by the end of 2017, almost 1,000 Londoners will have contributed to Thames conservation, and millions more will have learnt about and enjoyed the river on their doorstep.

The project has 5 elements- Conservation of the European Eel, Marine Mammal Conservation, River Monitoring Initiative, Smelt Conservation and Invasive Non-Native Species Survey- supervised by our Programme Manager. Each has a Project Manager and field team comprising staff, interns and volunteers. Underpinning all these are the project's aims to:

- increase Londoners' enjoyment and appreciation of their river by offering a range of activities to participate in, either on an ongoing basis as a volunteer, or a one-off activity such as attending a workshop or observing marine mammals. This project aims to recruit 544 new citizen scientists and provide opportunities for 12 interns to gain valuable experience working for a world-renown conservation organisation. The volunteers will benefit enormously from the experience and help ZSL to research/deliver conservation on a much greater scale than we could using just our staff.
- raise awareness of the ecological value of the Thames through press, TV, social media, video and interactive map on our website, public engagement events, outreach to students and schools.
- increase conservation capacity in London, through working with project partners and engaging volunteer citizen scientists and communities to deliver conservation.
- provide scientific evidence to demonstrate the Thames and its tributaries as an internationally important habitat for aquatic species.
- deliver the conservation of species and their habitats.
- influence policy to achieve and conserve world-class estuarine habitat status and raise awareness of the national/international importance of the Thames for wildlife.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Recruit, train and manage 544 new citizen science volunteers to:

- **monitor elver migration and build eel passes to safeguard their transit(324)**
- **monitor river ecology and pollution(120)**
- **identify smelt spawning areas and research history of smelt industry(70)**
- **assist with invasive non-native species survey (30).**

Recruit, train and manage 12 interns to support staff on all aspect of Thames work.

Outreach and engagement of thousands of Londoners- through partner organisations, schools, local councils, press, website, social media, workshops, video, interactive map, beer mats, talks to students, public events.

Collect data to inform conservation decision-making - through eel monitoring, smelt spawning observations, mammal survey, River Monitoring Initiative, Invasive Non-Native Species survey.

Press, TV and social media work to reach out to and inform thousands of Londoners, and 80 million + people world wide, about the biodiversity of the Thames.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

544 volunteer Citizen Scientists will have participated in our activities, learned about and enjoyed London's rivers.

12 interns will have enhanced their skills, gained valuable experience and improved their career prospects.

Thousands of Londoners will have engaged with & learned about nature through: attending workshops(120); visiting Creekside Discovery Centre (19,000); volunteering as a citizen scientists (544); visiting our website (75,000); 45,000 will have learned about the Thames through our video; 18,000 visit interactive map (reporting 250 sightings)

ZSL will have greatly increased the amount of data gathered on smelt spawning, eel populations, marine mammals, pollution and invasive species in order inform policy and decision making for better conservation action.

ZSL will have reached out to thousands of Londoners through social media (270,000), our stand at Thames events (50,000), beer mats (2,000), presentations(2,000) events at ZSL (200) and 80 million people around the world through TV and press.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

ZSL has a dedicated Development Department which will be tasked with raising funds to continue, according to what the need is after 3 years' work.



Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs	100,593	104,033	65,497	270,122
Travel	11,769	7,435	2,023	21,227
Training	1,320	930	1,039	3,289
Promotion & Outreach	4,461	1,678	347	6,486
Equipment	38,987	4,159	2,040	45,186
Evaluation/Report Writing	3,236	4,637	2,742	10,615
Permits	330	268	172	770
Room hire/refreshments	8,629	10,432	4,760	23,821
Overheads(15%)	25,399	20,036	11,793	57,227
TOTAL:	194,723	153,606	90,414	438,743

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Heritage Lottery Fund	48,900	48,900	0	97,800
SITA Environment Trust	40,347	0	0	40,347
BBC Wildlife/SITA	25,371	0	0	25,371
Misc ZSL donors	33,686	0	0	33,686
TOTAL:	148,304	48,900	0	197,204

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
David Webster Charitable Trust	11,147	0	0	11,147
Heathrow Communities	4,859	0	0	4,859
Woodroffe Benton C T	2,000	0	0	2,000
Environment Agency/ARIS	0	25,000	25,000	50,000
TOTAL:	18,006	25,000	25,000	68,006

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs	37,303	37,414	32,729	107,446
Travel	1,945	1,984	2,023	5,952
Training	720	930	1,039	2,689
Promotion & Outreach	2,582	341	347	3,270
Equipment	3,081	1,888	510	5,479
Evaluation/Report Writing	2,081	2,058	2,100	6,176
Permits	165	168	172	505
Room hire/refreshments	1,350	1,377	1,406	4,133
Contribution towards overheads(15%)	8,676	8,146	7,116	23,938
TOTAL:	57,839	54,305	47,443	159,587

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: December	Year: 2013
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Income received from:	£
Voluntary income	4,518,000
Activities for generating funds	8,769,000
Investment income	307,000
Income from charitable activities	38,483,000
Other sources	0
Total Income:	52,077,000

Expenditure:	£
Charitable activities	38,427,000
Governance costs	199,000
Cost of generating funds	855,000
Other	6,263,000
Total Expenditure:	45,744,000
Net (deficit)/surplus:	6,333,000
Other Recognised Gains/(Losses):	1,692,000
Net Movement in Funds:	8,025,000

Asset position at year end	£
Fixed assets	44,003,000
Investments	4,546,000
Net current assets	12,682,000
Long-term liabilities	1,430,000
*Total Assets (A):	61,801,000

Reserves at year end	£
Restricted funds	53,490,000
Endowment Funds	805,000
Unrestricted funds	7,506,000
*Total Reserves (B):	61,801,000

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

In June 2014, the Council elected a new President, Professor Sir John Beddington FRS, due to the retirement of Sir Patrick Bateson.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	3,499,000	3,844,000	0
Other statutory bodies	51,000	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Panthera	69,688	30,500	166,864
Waterloo Foundation	55,000	58,000	69,620
Arcus Foundation	73,269	169,688	60,000
Esmee Fairbairn Foundation	39,016	99,018	60,000
Rufford Foundation	70,000	70,000	70,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Judith M Gasser**

Role within **Development Manager, Trusts and Statutory Grants**
Organisation:

Revised + Keenest 8/4/15

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs	100593	104033	65497	270122
Travel	11769	7435	2023	21227
Training packs	1320	930	1039	3289
Promotion & Outreach	4461	1678	347	6486
Equipment	38987	4159	2040	45186
Evaluation/Report Writing	3236	4637	2742	10615
Permits	330	268	172	770
Room hire/refreshments	8629	10432	4760	23821
Overheads	25399	20036	11793	57227
TOTAL:	194723	153606	90414	438743

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Heritage Lottery Fund	48900	48900		97800
SITA Environmental Trust	40347			40347
BBC Wildlife / SITA	25371			25371
Misc ZSL donors	33686			33686
Thames Water	50000			50000
TOTAL:	198304	48900		247204

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Heathrow Communities for Tomorrow	4859			4859
EA / ARIS		25000	25000	50000
TOTAL:	4859	25000	25000	58459

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs	37016	38108	39137	114352
Travel	600	612	624	1836
Training packs	400	200	200	800
Promotion & Outreach	1200	1224	1248	3672
Equipment	6500	3280	2300	12080
Evaluation/Report Writing	400	400	800	1600
Permits	200	200	200	600
Room hire/refreshments	480	490	499	1469

Contribution towards overheads (10%)	4689	4451	4501	13641
TOTAL:	51,485	48,965	49,600	150050

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Child Bereavement UK	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Outside London	
Contact person: Dr Ann Rowland	Position: Director of Bereavement Services
Website: http://www.childbereavementuk.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1040419
When was your organisation established? 01/08/1994	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health
Which of the programme outcome(s) does your application aim to achieve? More children and young people receiving specialist help, resulting in improved mental health
Please describe the purpose of your funding request in one sentence. Early intervention and prevention of mental ill-health in bereaved children and young people in Newham, through specialist bereavement support, working with individuals, families and groups.
When will the funding be required? 31/07/2015
How much funding are you requesting? Year 1: £33,042 Year 2: £34,364 Year 3: £35,739 Total: £103,145

31

Aims of your organisation:

Child Bereavement UK (CBUG) provides specialist help to children, young people and families and educates professionals, to help mitigate the mental health impact when a baby or child of any age dies or is dying, or when a child is facing bereavement. Every year we deliver training across a breadth of issues to over 6,000 professionals across the voluntary and statutory sectors, helping them to better understand and meet the needs of grieving families. Our vision is for families to have the support they need to rebuild their lives, when a child grieves or when a child dies. Our mission is to ensure the accessibility of high-quality child bereavement support and information to all families and professionals, by increasing our reach and plugging the gaps that exist in bereavement support and training across the country, and embedding standards in the sector.

Main activities of your organisation:

CBUG currently offers direct bereavement support to 350 families per year in Milton Keynes, East and West London, Cheshire and Cumbria, and Buckinghamshire, via individual, family and couple support sessions; facilitated groups for parents, families, children and young people; and booked telephone support. CBUG works in partnership with specialist sectors, including supporting families bereaved through homicide with Victim Support, and bereaved military families with Fabcamp. The charity has had 3 years of statutory investment to build bereavement sector capacity in areas of deprivation including Newham, Hackney, Hull, Liverpool, Middlesbrough, Stoke-on-Trent, and inner-city Aberdeen, Dundee, Glasgow and Edinburgh. CBUG operates a national support line for bereaved families and those who care for them; an interactive website supporting almost 140,000 families annually, with resources accredited by the Department of Health Information Standard; and produces a range of publications for families and professionals. CBUG is also a UK leader in child bereavement training, reaching c.6,000 professionals each year.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
27	24	9	100

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	September 2015

Summary of grant request

CBUK is requesting a contribution of £103,145 from City Bridge Trust to pay for the salary and on-costs of a full-time Bereavement Support Team Lead in Newham for three years. This staff member will provide direct support to improve the mental health outcomes for 360 bereaved children and young people (4-25 years old) in Newham in this time.

1. Need

Around 53 children and young people in the UK are bereaved of a parent every day, with up to 7% experiencing the death of a parent and 82% experiencing the death of a close relative or friend before they have left school. Socio-economic deprivation is inextricably linked with bereavement; early bereavement increases the likelihood of vulnerability and poor health outcomes for children/young people eg 30% of children who require social care are bereaved of a parent; young people who are suddenly bereaved of a parent are 300% more likely to develop diagnosable new-onset depression and are at greater risk of school exclusion.

As the 3rd most deprived local authority in the country, Newham was prioritised within CBUK's 3-year Department of Health-backed capacity-building programme. The resulting bereavement training and community awareness highlighted that the borough has no co-ordinated or open access support for bereaved children/young people. Discussions with families and over 150 community representatives further evidenced that investment in support for bereaved families is urgently needed.

2. Proposed Activities:

- i) Face-to-face bereavement support for bereaved children and young people through fixed location and drop-in services in Newham
- ii) Community Outreach and Bereavement Awareness
- iii) Group support for children and their families (age 4-11)
- iv) Support for young people through peer-support and mentoring (age 11-25)
- v) Bereavement awareness and support inside education

3. Outcomes for bereaved children, young people and their families:

- i) Improved communication and emotional literacy;
- ii) Greater resilience and confidence in bereavement;
- iii) Reduced isolation through sharing experiences in a support group;
- iv) Improved quality of life for children resulting from parents / carers gaining new skills to support bereavement in their family;
- v) Improved bereavement support, skills and awareness in local community and educational settings.

4. Why CBUK is the Right Organisation to Deliver

CBUK has a track record as a UK-wide leading authority, trainer and support-provider in the field of child bereavement. CBUK has built a strong community-partner base in Newham since 2013; established an active Local Bereavement Advisory Group, which provides leadership on bereavement in the Borough; and has gained a reputation for embedding services in local communities that effectively support children/young people who are most in need.

5. How the Proposed Project Meets the Trust's Programme Outcome

This proposal seeks to mitigate the long-term mental health impact of early exposure to grief in children/young people in Newham. The proposed activities will ensure more bereaved children/young people in the borough can access specialist help and build resilience and mental well-being.

6. Principles of Good Practice

- i.) Involving Service Users - CBUK puts bereaved families at the heart of its work. This

proposal is built on lessons learnt and feedback from local families and over 150 community representatives.

ii) Diversity - One of CBUK's first development tasks in 2013 was responding appropriately to Newham's ethnic diversity and meeting with local faith networks and leaders to ensure cultural sensitivity, inclusion and adapt plans accordingly.

iii) Volunteers - CBUK has 100 volunteers nationally, and well-developed volunteer recruitment, training and supervision procedures. Furthermore, 15 local volunteers in Newham have been trained and are ready to support this project.

iv) Carbon Footprint - CBUK is based at a charity hub which shares resources and reduces environmental impact. A new e-training product is reducing travel for health professionals.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

All CBUK's training is certified for CPD purposes with some courses accredited by OCN London. Training accreditations continue to be developed within and outside

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Face to Face Bereavement Support: One-to-one bereavement support sessions for 360 children, young people and their families over 3 years (some will be seen in fixed locations, others via weekly drop-in sessions eg based in Hartley Centre in Newham).

Community Outreach and Bereavement Awareness: Outreach to community partners, across statutory and voluntary agencies working in Newham to offer training and support, to up-skill community capacity in relation to the needs of bereaved children, young people and their families. This outreach will also promote the local service available from CBUK.

Group support for children and families: CBUK's group support programme for bereaved children (aged 4-12), and their families will be developed in Newham, applying lessons from earlier pilot projects. Children will access a four-week programme of facilitated group support whilst parents / carers benefit from informal peer support.

Support for Young People: Activities will be tailored for bereaved young people aged 11-25 in Newham, including a peer-mentoring scheme (in response to listening activity with young people who have requested one-to-one support from another bereaved young person), as well as CBUK's proven youth peer- support model.

Liaison and support for Educational Establishments: The Bereavement Support Co-ordinator will build on relationships already formed, to engage educational facilities and organisations working with children and young people, offering them advice and support when they encounter bereaved children and young people and their families.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Improved Communication: 360 children and young people in Newham, bereaved of a parent or sibling or someone close to them, will be given skilled bereavement support, 70% of whom will gain an increase in emotional literacy and improved ability to communicate effectively with others about their bereavement experience.

Confidence and Resilience in Grief: 360 children and young people in Newham will access knowledge and understanding through bereavement support, 70% of whom will gain insight to the impact of bereavement on relationships, enabling them to rebuild their confidence and increase their resilience in grief.

Reduced Isolation: 60 children will attend a Children and Young People's Support Group (for 4-11 year olds) and 24 young people will have attended a Young People's Advisory Group (for 11-25 year olds), of which 90% will feel less isolated and less "different" having shared experiences.

Improved parenting/carer skills resulting in improved lives for children and young people : 275 bereaved families in Newham will have attended support activity. 70% of parents / carers attending face to face sessions, will report increased confidence with parenting a child or young person in relation to their grief.

Improved Community and Educational Awareness: CBUK will provide awareness-raising, training, advice and support to at least 70 local schools, colleges and community groups resulting in greater confidence for teachers and other professionals working with bereaved children and young people. This will improve services received by at least 72 local families.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes. CBUK is expanding its direct support to bereaved families in areas of greatest need. The intention is to provide comprehensive and ongoing support for bereaved children and young people in Newham as long as there is a need to be met. This growth is being underpinned by CBUK investment in UK-wide income generating capacity.

35

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

100

In which Greater London borough(s) or areas of London will your beneficiaries live?

Newham (100%)

What age group(s) will benefit?

0-15

16-24

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Bereavement Support Team Lead Salary, 1 FTE plus on-costs	33,042	34,364	35,739	103,145
2 Bereavement Support Worker Salaries, .05 FTE plus on-costs	29,059	30,221	31,430	90,710
Staff and Volunteer Training	9,600	1,600	1,600	12,800
Peer Mentoring and Peer Support Groups	6,050	6,080	6,080	18,210
Capital Items eg 3 x PCs, Family Rooms	6,400	600	0	7,000
Local Support / Office Costs	22,000	23,400	23,400	68,800
Central Costs (Recruitment, HR, Finance, Website, etc)	14,861	7,584	10,647	33,092
	0	0	0	0
	0	0	0	0
TOTAL:	121,012	103,849	108,896	333,757

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Peter Cundill Foundation	60,506	51,925	54,448	166,879
Major Donor Fundraising and Events	27,464	17,561	18,709	63,734
	0	0	0	0
	0	0	0	0
TOTAL:	87,970	69,486	73,157	230,613

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary and on-costs for Bereavement Support Team Lead	33,042	34,364	35,739	103,145
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	33,042	34,364	35,739	103,145

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: August	Year: 2014
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Income received from:	£
Voluntary income	1,193,038
Activities for generating funds	237,259
Investment income	16,552
Income from charitable activities	243,614
Other sources	6,621
Total Income:	1,697,084

Expenditure:	£
Charitable activities	1,376,727
Governance costs	115,952
Cost of generating funds	356,733
Other	0
Total Expenditure:	1,849,412
Net (deficit)/surplus:	-152,328
Other Recognised Gains/(Losses):	13,376
Net Movement in Funds:	-138,952

Asset position at year end	£
Fixed assets	99,958
Investments	594,324
Net current assets	671,569
Long-term liabilities	0
*Total Assets (A):	1,365,851

Reserves at year end	£
Restricted funds	160,338
Endowment Funds	0
Unrestricted funds	1,205,513
*Total Reserves (B):	1,365,851

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
11-20%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Two new regional fundraising and communications officers have been appointed during February 2015 (one in the South East, one in the North West) to support the charity's plans for financial growth and increased impact.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	76,192	190,758	180,358
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Big Lottery Fund	77,118	89,996	98,675
The Clare Family Trust	0	100,000	0
Westminster Foundation	0	0	30,000
Rothschild Foundation	0	0	25,000
James Wentworth Stanley Memorial Fund	27,480	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Dr Ann Rowland**

Role within **Director of UK Bereavement Services**
Organisation:

39

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: New Horizon Youth Centre	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Camden	
Contact person: Ms Stella Howe	Position: Project Development Co-ordinator
Website: http://www.nhyouthcentre.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 276943
When was your organisation established? 02/10/1967	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health
Which of the programme outcome(s) does your application aim to achieve? More homeless and transient people having access to mental health services and reporting improved well-being More offenders and ex-offenders receiving help and support to improve their mental health
Please describe the purpose of your funding request in one sentence. To support disadvantaged young vulnerable Londoners with mental health issues to achieve improved physical, mental and sexual health
When will the funding be required? 01/08/2016
How much funding are you requesting? Year 1: £50,190 Year 2: £51,196 Year 3: £52,219 Total: £153,605

40

Aims of your organisation:

1. To provide a holistic range of services to homeless and/or highly vulnerable 16 -- 21 year olds through the provision of an open access day centre. Services include advice and guidance, employment and training, resettlement support and targeted outreach
2. To deliver innovative interventions that respond effectively to the ever changing needs of this disadvantaged group of young people, taking account of current good practice and government led initiatives to ensure the best possible outcomes for those most needing support
3. To develop all projects in partnership with a wide range of stakeholders, ensuring that the needs and wishes of service users are central to our services and that young people are fully engaged in the planning process
4. To ensure disadvantaged homeless young people make a smooth transition into adulthood by enabling them to be healthy, enjoy and achieve, and stay safe.

Main activities of your organisation:

New Horizon is a day centre for homeless and vulnerable young people aged 16 to 21, coming into King Cross from across London, the UK and beyond. Typically these people are suffering from emotional and mental health and/or physical health problems, and are at risk of offending. All are homeless or in unsecure accommodation and many are still sleeping rough on the streets. While their needs vary they share common histories of abuse, deprivation, rejection, discrimination and are living in poverty. We take a holistic approach in responding to the needs, interests and aspirations of each young person. The centre supports 3,000 young people a year and is open seven days a week. It offers services including: advice and support into accommodation; accredited education and training programmes; a peer mentoring programme, a social enterprise programme; drugs advice and assessments; street outreach work; tenancy support services and medical & counselling services. We also provide hot food, laundry facilities, showers and clothes.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
22	14	11	30

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	20 years

Summary of grant request

The need for this project:

The need for this work is great: mental ill health is more prevalent in London than anywhere else in the UK and over the past 3 years since the Healthy Minds Project started, New Horizon has seen a further increase in the numbers of young people using our services who have complex and multiple mental health problems. Furthermore, mental ill health within London is more likely to affect young black men: over 80% of young people coming through New Horizon's doors are from the BMER community of which over 65% are young, black men. Additionally, we now have valuable quantitative and qualitative evidence of The Healthy Minds Project's successes (outlined in our annual Monitoring and Evaluation Forms), for example over one year of the project, 107 young people accessed the project's counsellor and took part in 1:1 counselling sessions and/or group therapy, hence the need to continue this work is now even more vital as its successes have been evidenced extensively.

What the project will aim to achieve:

The purpose of the Healthy Minds 3 Year Project is to provide access to a range of in-house targetted services and activities to tackle the complex inequalities in the mental health of young homeless and/or vulnerable people across London. This project is innovative in that all its services are available under one roof and each young person is able to access a number of 'hook' activities (e.g. gym, a running group, music production, dance etc) while working on their mental health issues. They are not stigmatised nor are they judged - project staff work with each young person as a valued individual, wherever they are on their journey to good mental health.

How the project will be delivered:

The work will be delivered along the lines of the 4 main types of activities and services mentioned in H below. It will be delivered by a designated Project Leader and 2 Lifeskills Workers and will also benefit from key staff within New Horizon including: The Nurse, the Communication Skills Worker, the Counsellor, the Men's Worker and the Women's Worker and it will also work with mental health professionals (e.g. CMHTs, 'Young Minds' and Coram Voice) to provide a wrap around service for each young person.

Why we are the right organisation to deliver this project:

New Horizon is the right organisation to deliver this work: it has successfully promoted all aspects of healthy living amongst young vulnerable Londoners since 1967 (over 2,500 yearly) and has an extensive track record of delivering a range of innovative and proactive health interventions across London for the benefit of this disadvantaged group. Additionally, since the Healthy Minds Programme began in August 2012, The Project Leader and all of the relevant New Horizon's staff team members have shown they have the skills and experience to support young people with both burgeoning and developed mental health issues in a safe and welcoming non-clinical environment. No young person is turned away from the project, they need have no London borough connection nor do they need to have access to public funds.

How the project will meet the Trust's programme outcomes:

We meet CBT's 'Principles of Good Practice' in a number of ways: We have involved young people in the development and planning of this and all other projects via our Youth Forum, Youth Manifesto and user questionnaire; we are open to all young people regardless of their background and welcome diversity in all areas; we have a successful and multi award winning volunteer programme and are taking innovative steps to reduce our carbon footprint.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Quality Marks received since 2011 are: Highly Commended in the Sustainable City Award (2015), The London Youth Bronze Quality Mark (2102) and Silver Quality

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

A 'pathway of action' for improved emotional health is set up for each project participant with input from the young person, the Project Leader and other team members - referring them to specific and targeted interventions/sessions/workshops etc within the project

Support packages will be tracked by the Project Leader, liaising with clinical partners for feedback on effectiveness. Young people will be engaged following a period of attendance where risk of mental ill health will be identified. Monitoring takes place and the young person will be offered relevant targeted interventions.

1:1 counselling is offered with the project's in house counsellor as well as group counselling through a Peer Support Group around specific issues or topics (e.g. Anger Management, Conflict Resolution). 1:1 and group sessions are also offered by the project's Nurse, working on participants' physical and mental health

A range of complementary sessions and workshops designed to develop confidence, self esteem and self image in order to stabilise the young person to the stage where more in depth mental health work can be carried out will be offered (e.g. art therapy, music performance, gym, healthy eating and nutrition)

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

More young people will receive specialist clinical help resulting in improved mental health

More vulnerable young people will report an improvement in their emotional well being and coping mechanisms as a result of this project's range of complementary services (e.g. gym, performing arts)

More homeless young people will be in touch with mental health services and will report improvements in their wellbeing as result

The project will prevent deterioration in young people's mental health, intervening at a crisis point before it worsens and where the most effect can be felt

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We have developed a model of tackling mental ill health, supporting a particular group of young people that is highly effective and we are able to evidence its effectiveness and impact. The programme is unique in the voluntary sector and it has become attractive to potential funders. We will actively fundraise over the coming months to ensure financial sustainability

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

70

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Leader (20 hours a week)	22,072	22,514	22,964	67,550
2 Lifeskills Workers (10 hours a week each)	18,761	19,137	19,519	57,417
Associated project expenses of Nurse & Counsellor activities	20,417	20,825	21,242	62,484
Marketing and Evaluation of the project	3,183	3,247	3,312	9,742
Locum cover - sessional and holiday cover	1,654	1,687	1,721	5,062
Staff supervision and appraisal	7,236	7,381	7,529	22,146
Complementary workshops and sessions	6,366	6,494	6,624	19,484
Travel (e.g to hospital or clinic appointments)	2,121	2,164	2,207	6,492
	0	0	0	0

TOTAL:	81,810	83,449	85,118	250,377
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
London Councils	35,000 20,000	35,000 20,000	35,000	105,000
Camden PCT	20,000	20,000	20,000	60,000
Mary Kinross C.T.	0 11,620	0 11,620	0	0
	0	0	0	0
TOTAL:	55,000	55,000	55,000	165,000

31,620 31,620 63,873

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
The Mary Kinross Charitable Trust	11,000	11,000	11,000	33,000
	<i>now confirmed - see above</i>			

	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	11,000	11,000	11,000	33,000
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Leader (20 hours a week)	22,072	22,514	22,964	67,550
2 Lifeskills Workers (10 hours a week each)	18,761	19,137	19,519	57,417
Travel (e.g to hospital or clinic appointments)	2,121	2,164	2,207	6,492
Staff supervision and appraisal	7,236	7,381	7,529	22,146
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	50,190	51,196	52,219	153,605
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47

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
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Income received from:	£
Voluntary income	1,514,289
Activities for generating funds	28,408
Investment income	0
Income from charitable activities	0
Other sources	7,173
Total Income:	1,549,870

Expenditure:	£
Charitable activities	1,707,687
Governance costs	13,151
Cost of generating funds	6,410
Other	0
Total Expenditure:	1,727,248
Net (deficit)/surplus:	-177,378
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	-177,378

Asset position at year end	£
Fixed assets	1,248,352
Investments	0
Net current assets	610,475
Long-term liabilities	0
*Total Assets (A):	1,858,827

Reserves at year end	£
Restricted funds	1,339,520
Endowment Funds	0
Unrestricted funds	519,307
*Total Reserves (B):	1,858,827

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
41-50%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

none

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	99,559	84,447	70,000
London Councils	448,652	429,958	382,320
Health Authorities	75,049	60,643	40,643
Central Government departments	10,000	20,000	100,000
Other statutory bodies	38,158	38,000	38,000

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder		2012 £	2013 £	2014 £
Big Lottery Fund Grant	301,558	301,558	305,728	
Samworth Foundation	44,000	44,000	48,851	
The Railway Children	0	47,667	48,636	
Comic Relief	32,990	32,990	33,118	
Esmee Fairbairn Foundation	50,000	35,000	35,000	

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Stella Howe**

Role within **Project Development Co-ordinator**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Off The Record Twickenham	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Richmond	
Contact person: Ms Deborah Kerpner	Position: Co-ordinator
Website: http://www.Otrtwickenham.com	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1152097
When was your organisation established? 20/05/2013	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Improving Londoners' Mental Health
Which of the programme outcome(s) does your application aim to achieve? More children and young people receiving specialist help, resulting in improved mental health A reduction in suicide and self-harm amongst the recognised at risk groups
Please describe the purpose of your funding request in one sentence. To support essential core costs maintaining a high-quality crisis service improving the emotional health and well-being of young people (11-24) in Richmond and surrounding areas
When will the funding be required? 01/04/2015
How much funding are you requesting? Year 1: £20,000 Year 2: £20,600 Year 3: £21,220 Total: £61,820



Aims of your organisation:

Off The Record's aim is to offer first class, free and confidential professional services - counselling, supported information, sexual health awareness and life skills, which are easy to access and young-person centred. The intention of this is to foster resourcefulness and independence amongst young people (11-24) and to support and encourage informed choice. The aim of such early intervention support is to both minimise ongoing harm (self- or externally inflicted) in young people and to prevent future harm by breaking destructive patterns before they become entrenched, enabling children and young people to overcome difficulties, develop resilience and experience improved mental health and well-being. We believe that our service can work in partnership with key stakeholders to reduce the prevalence of mental disorder and improve outcomes for those living in the Borough of Richmond upon Thames.

Main activities of your organisation:

Off The Record is the only drop-in counselling, information and sexual health service for young people in crisis, in Richmond borough. We provide walk-in information, crisis counselling and ongoing counselling. Experienced Off The Record staff provide the crisis counselling, drop-in support, and do assessments. Our team of volunteer counsellors, whose training backgrounds include cognitive behavioural therapy, integrative, person-centred, family systemic therapists, play therapy, and other approaches, all of which are evidence-based therapies showing high success rates with young people, offer both 12 session contracts and some longer-term counselling, to meet both short and long-term need. This free and confidential service (low cost counselling for 18+ who can pay) is open 6 days a week; it offers easy access and a youth-friendly non-clinical venue. In addition we offer counselling 3 mornings a week in 1 local school and also hold a weekly sexual health service.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
0	8	7	23

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	ongoing

Summary of grant request

The need for the project:

Department of Health figures show mental health problems are the key health issues for under 25's; half of all lifetime mental health disorders start by the mid-teens and three-quarters by the mid-20s. Early intervention helps prevent mental health problems from becoming more serious or developing in the first place, enabling young people to turn their lives around.

Richmond borough has the following needs amongst young people living with mental health problems and diagnosable conditions:

- Poor borough demographics
- Lack of provision/increase in demand
- Bad transition experience
- Inflexibility in the majority of mental health services

Richmond borough also has above the national average in recorded incidents of neglect and emotional abuse in its young people, and a high level of mental health problems (LBRUT Safeguarding Team).

How the work will be delivered:

Our free and confidential counselling and drop-in service provides young people with a safe space, when they are initially afraid to share their problems, even with those closest to them.

We will deliver our service through weekly appointment-based counselling or drop-in access, providing:

- 5 days/week access (phone or drop in) by 23 volunteer counsellors, trained in evidence-based models of therapy
- Walk-in crisis counselling
- Self referral
- GP and parent referral
- Long or short term counselling

Clients present with a wide range of issues including anxiety, depression, self-harm, eating disorders, abuse, relationships, loneliness, difficulties at school and self-esteem.

We also offer support to parents who have concerns about their children.

What our project will aim to achieve:

Off the Record's aim is to respond to the needs of our young users by widening access, and the further development of an already high-quality needs-led service.

Why we are the right organisation to deliver the work:

- We have an excellent reputation (21 years) as the local specialist young people's counselling service
- We provide the only walk-in crisis counselling service in the borough
- We provide a range of specialist and non-specialist services under one roof, enabling young people to access counselling without the fear of stigma or 'risking a label'
- Our quick response rate ensures young people in crisis get help
- Our service delivery model ensures young people who have difficulty accessing other services can get help easily
- We provide services up to age 24 avoiding the difficult transition of other mental health services at age 17-18
- We are situated in the centre of the borough and are easy to access with good bus and train links
- We offer longer-term in-depth counselling support where necessary
- We are the only service in West London to be awarded the Department of Health 'You're Welcome' qualitymark, endorsing high-quality young people-friendly services
- We specifically recruit counsellors with the personal qualities and skills to work with young people; we provide additional training to enhance these

How our project will meet the trust's programme outcome:

Off the Record meets the theme of Improving Londoners' Mental Health through continuing to tackle the mental health needs of young people living in Richmond and surrounding borough. The young people who use the service are among the most vulnerable and 'at risk' in the borough.

We meet The City Bridge Trust's 'Principles of good practice' through:

- Involving service users in all aspects of planning and delivery of the service, ensuring we continue to meet the needs of young people
- Welcoming and encouraging diversity
- Valuing and supporting volunteers through training, supervision, line-management and ongoing support
- Reducing our carbon footprint

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We have the Department of Health You're Welcome quality mark for excellence in health services for young people, and a Richmond Borough Healthy Schools kitemark

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

150 young people attend Off The Record for 1,000 sessions of appointment-based counselling (funded by City Bridge - this makes up around one third of the numbers we will see for counselling over 3 years)

400 young people attend Off The Record for 1,000 sessions of Drop-in Information and crisis counselling (1/3 of full service stats over 3 years)

30 outreach workshops with schools and other local stakeholders (1/3 of full service stats over 3 years)

4 training days for volunteer counselling team (1/3 of full service stats over 3 years)

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

70% of young people report an improvement in their lives as a result of counselling, for issues including relationship issues, self-esteem, depression, anxiety, self-harming, anger

90% of young people say the Drop-in Information service is informative and useful

All young people who attend OTR have the opportunity to participate in the co-production of resources, service delivery and service review

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes we do. We have a fundraising strategy with a diversity of ongoing fundraising in place, including holding fundraising events, applying to trusts and foundations, and encouraging individual giving, and we would hope to raise the funds this way

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

183

In which Greater London borough(s) or areas of London will your beneficiaries live?

Richmond (80%)

Hounslow (15%)

Kingston (5%)

What age group(s) will benefit?

0-15

16-24

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

Revised

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Core Costs for Off The Record services:				
Staffing costs (salaries-gross, pension, payroll)	46,200	47,586	49,013	142,799
Staff training and supervision	14,650	15,089	15,542	45,281
Office costs	2,250	2,317	2,387	6,954
Administration costs	2,850	2,935	3,023	8,808
Premises costs	1,750	1,802	1,856	5,408
Other costs (publicity, monitoring tool etc)	4,100	4,223	4,350	12,673
Cost of Commissioned Satellite Services:				
Richmond Borough Community Counselling	46,000	46,000	-	92,000
School Counselling Service	15,000	16,000	16,000	47,000
TOTAL:	132,800	135,952	92,171	360,923

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Commissioned CS (£50k) + School CS (£16/17k)	66,000	67,000	17,000	150,000
Hampton Fuel Allotment Charity (continuation f)	15,000	16,000	16,000	47,000
Richmond Parish Lands Ch (continuation funds)	8,500	8,700	8,900	26,100
Other (Leathersellers, Thames Valley Housing)	10,000	10,000	5,000	25,000
TOTAL:	99,500	101,700	46,900	248,100

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Driver Youth Trust (expected continuation fund)	12,000	12,000	13,000	37,000
Other funders, to be approached	2,000	2,000	10,000	14,000
TOTAL:	14,000	14,000	23,000	51,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Calc. as @45% of cost of counselling service delivered at Off The Record:				
Staffing costs (salaries-gross, pension, payroll)	11,153	11,487	11,832	34,472
Staff training and supervision	6,327	6,516	6,712	19,555
Office costs	413	425	437	1,275
Administrative costs	578	596	614	1,788
Premises costs	317	327	337	981
Other costs (publicity, monitoring tool etc)	1,212	1,249	1,285	3,746
TOTAL:	20,000	20,600	21,217	61,817

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
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Income received from:	£
Voluntary income	32,888
Activities for generating funds	17,264
Investment income	18
Income from charitable activities	8,299
Other sources	
Total Income:	58,469

Expenditure:	£
Charitable activities	48,196
Governance costs	500
Cost of generating funds	0
Other	0
Total Expenditure:	48,698
Net (deficit)/surplus:	9,773
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	9,773

Asset position at year end	£
Fixed assets	0
Investments	0
Net current assets	9,773
Long-term liabilities	0
*Total Assets (A):	9,773

Reserves at year end	£
Endowment funds	0
Restricted funds	0
Unrestricted funds	9,773
*Total Reserves (B):	9,773

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?

20%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	20,000	20,000	10,000
London Councils	0	0	0
Health Authorities	0	0	1,000
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Hampton Fuel Allotment Charity	15,000	23,000	0
Richmond Parish Lands Charity	7,600	7,900	8,300
Leathersellers Charitable Co.	0	5,000	5,000
St James's Place Foundation	0	0	5,000
The Driver Youth Trust	20,000	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Deborah Kerpner**

Role within **Co-ordinator**
Organisation:

57

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Muscular Dystrophy Group of Great Britain and Northern Ireland	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Southwark	
Contact person: Mr. Tom Osborne	Position: Trust Fundraiser
Website: http://www.muscular dystrophyuk.org	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 205395
When was your organisation established? 02/09/1961	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Work supporting young disabled people (aged 16-25) in the transition to adulthood and/or independent living
Please describe the purpose of your funding request in one sentence. To continue and develop our work experience programme for young disabled Londoners.
When will the funding be required? 01/07/2015
How much funding are you requesting? Year 1: £39,016 Year 2: £33,795 Year 3: £37,236 Total: £110,047

Aims of your organisation:

A world with effective treatments and cures for all muscle-wasting conditions and no limits in life for individuals and families affected.

Main activities of your organisation:

We are the UK charity for individuals and families living with muscle-wasting conditions. Founded as a research charity in 1959, our main activity remains investing in medical research to find effective treatments and cures for the sixty muscle-wasting conditions that we support.

Whilst no treatments or cures exist, we continue to campaign tirelessly to ensure that anyone affected by a condition we support has access to the specialist health care they need and deserve no matter where they live in the UK.

In addition, we aim to provide wide ranging care and support services and offer funding for equipment purchases to ensure that people feel better supported, more confident, and less isolated when living with muscular dystrophy or a related neuromuscular condition and are able to lead as independent a life as possible.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
51	19	14	4,609

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	

Summary of grant request

This project fits the 'Making London more Inclusive' programme by enabling young disabled Londoners to develop employability skills, experience and self-belief supporting a successful transition into adult life. Since 2013, thanks to City Bridge Trust funding, we have been offering young disabled Londoners work experience placements at our Head Office in Southwark. The project now applied for will build on this successful pilot (reported on recently) by continuing to offer the opportunities at Head Office but now also offering a further follow-on opportunity at an external organisation.

Disabled people face barriers that others do not -- particularly when it comes to employment. In 2012, 46.3% of those of working age were in full employment compared to 76% of non-disabled people (Labour Force Survey 2012). It is no longer the case that a university degree on its own will suffice when looking for employment -- work experience, internships and apprenticeships have grown in importance; but young disabled people find it hard to access these crucial opportunities. Employers do not see the benefit in making adjustments for disabled people - particularly if it is only for a short term placement - leaving young people with less opportunity to take this vital step towards gaining employment.

Over the next three years we will develop our work experience programme to create a two-tiered system which invites young disabled Londoners to our Head Office for a placement before then placing them at an external organisation. This will give our participants a more rounded work experience by allowing their confidence to grow in a friendly environment before they can showcase their abilities at a separate organisation. A further option will be a small number of paid internships/apprenticeships with us for young people who have undertaken a long work placement and show particular talent.

Underpinning this expansion will be a new staff member on the Trailblazers team to lead on this project. Their role will focus on ensuring we have a constant stream of participants over the next three years (we will continue to aim for 15 per year) by liaising with London transition clinics and universities across London. The aim will be to have developed sufficient links at three of each of these so that young people are signposted to our programme regularly.

This new role will lead on developing our corporate and other external organisation links. Initially they will focus on those who are already warm to us before moving onto target colder organisations in the future. We will work with those that express interest to create placements that work for them and for our participants; less enthusiastic organisations will be invited to our Head Office to observe and learn how easy it is to make the adaptations necessary and what benefits come with having a more diverse workforce -- including those with physical disabilities. We hope that this will tackle the common misconceptions that many employers appear to still hold around employing someone with a disability.

Learning from the pilot, we are budgeting to meet young people's needs for travel expenses and for equipment to make our already accessible workplace even more suitable for disabled staff members.

Good Practice Principles: the project will be run by the Trailblazers team - made up of disabled people; the charity is developing new approaches to reach out to minority groups, and will welcome people from all backgrounds; we shall support our work experience volunteers in any way they need, as we support anyone who volunteers for us. We are always seeking opportunities to reduce our carbon footprint -- since 2013 we have introduced further recycling measures.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Investors in people, the Information Standard

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Offer work experience placements across all areas of the charity's work to young disabled people who live in London

Develop links with external organisations including corporates, charities and public sector services so that they may offer our participants work experience opportunities

Create an inhouse apprenticeship or internship programme to again offer to our participants

Hold a series of employability workshops (one every quarter) inviting guest speakers to offer further mentoring and advice on all things to do with employment including CV building and interview techniques.

Build relationships with transition clinics and universities across London so that they may signpost young disabled people to our programme.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

45 young people will be more confident in their abilities and be in a better position to find paid employment thanks to better CV and interview skills and office working experience.

15 corporate, charities or public sector organisations will have taken part in the project and will be in a position to offer placements to young disabled people in the future.

3 London clinics and centers are signposting young people to the work experience project regularly

3 Universities in London also signposting young disabled people to the project.

Our employability programme will be an embedded part of the charity's core services with a consistent flow of participants from different sources taking part.

61

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

At project end we will conduct a thorough review to ensure that we are meeting the needs of young disabled Londoners by increasing their chances of gaining full employment. Should this be the case then we will look to continue offering this post any grant we may receive. We will source funding from Trusts/Foundation, Corporate giving and Major Donors.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

15

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24

25-44

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading		Year 1	Year 2	Year 3	Total
Project Lead - Officer Role (4 days per week)	18,096	9,143	9,239	36,478	
Project Support - Officer Role (1 day per week)	4,524	4,572	4,620	13,716	
Management Time	3,238	3,272	3,306	9,816	
Other staff time	1,000	1,000	1,000	3,000	
Apprenticeships/ Internships	0	2,814	5,628	8,442	
Equipment	2,000	2,000	2,000	6,000	
Travel Costs	2,000	2,000	2,000	6,000	
Running Costs	8,158	8,994	9,443	26,595	
	0	0	0	0	

TOTAL:	39,016	33,795	37,236	110,047
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
na	0	0	0	0
na	0	0	0	0
na	0	0	0	0
na	0	0	0	0

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
na	0	0	0	0
na	0	0	0	0
na	0	0	0	0
na	0	0	0	0

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Lead - Officer Role (4 days per week)	18,096	9,143	9,239	36,478
Project Support -	4,524	4,572	4,620	13,716

Officer Role (1 day per week)				
Management Time	3,238	3,272	3,306	9,816
Other staff time	1,000	1,000	1,000	3,000
Apprenticeships/ Internships	0 2,814	2,814	5,628	8,442
Equipment	2,000	2,000	2,000	6,000
Travel Costs	2,000	2,000	2,000	6,000
Running Costs	8,158	8,994	9,443	26,595
	0	0	0	0

TOTAL:	39,016	33,795	37,236	110,047
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41,830

112,861
A. L. Roberts
 June 15

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
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Income received from:	£
Voluntary income	6,315,000
Activities for generating funds	77,000
Investment income	106,000
Income from charitable activities	0
Other sources	162,000
Total Income:	6,660,000

Expenditure:	£
Charitable activities	2,899,000
Governance costs	50,000
Cost of generating funds	1,988,000
Other	0
Total Expenditure:	4,937,000
Net (deficit)/surplus:	1,723,000
Other Recognised Gains/(Losses):	162,000
Net Movement in Funds:	1,885,000

Asset position at year end	£
Fixed assets	314,000
Investments	3,562,000
Net current assets	2,660,000
Long-term liabilities	102,000
*Total Assets (A):	4,880,000

Reserves at year end	£
Restricted funds	1,879,000
Endowment Funds	357,000
Unrestricted funds	2,644,000
*Total Reserves (B):	4,880,000

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
1-10%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Although we have had no structural changes, over 2014/15 we initiated a refresh of our brand. Following a thorough survey and review of key stakeholders, we have now changed our name to Muscular Dystrophy UK and taken the opportunity to update the charity's key

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	195,688	132,738
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder		2012 £	2013 £	2014 £
Cranbury Foundation	50,300	41,950		30,000
Garfield Weston Foundation	250,000	0		0
Gwyneth Forrester Trust	0	50,000		0
Henry Smith Charity Trust	30,000	30,000		30,000
The Marc Lebe Trust	0	0		42,499

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Tom Osborne**

Role within **Trust Fundraiser**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Transport for All	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Lambeth	
Contact person: Ms Faryal Velmi	Position: Director
Website: http://www.transportforall.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1063733
When was your organisation established? 10/11/2992	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Making London More Inclusive
Which of the programme outcome(s) does your application aim to achieve? Work enabling disabled people of all ages to live independently
Please describe the purpose of your funding request in one sentence. To employ a Manager for our Let's Get Moving project to equip and empower disabled people to use public transport and become more independent
When will the funding be required? 01/01/2015
How much funding are you requesting? Year 1: £30,000 Year 2: £30,000 Year 3: £30,000 Total: £90,000

68

Aims of your organisation:

Transport for All champions the rights of disabled and older people to travel with freedom and independence in London.

We believe that access to transport services is a civil right and a crucial factor in enabling independent living and a good & healthy quality of life. Our work is guided by the social model of disability which puts society and the way that our transport network is built and planned as the problem - rather than disabled people themselves. We seek to empower disabled and older people themselves to take up their 'right to ride' and speak up against prejudice and injustice. Our vision is for a society where physical barriers to travel - as well as hidden barriers of prejudice and ignorance around disability - have been dismantled.

Main activities of your organisation:

These include:

Specialist advice & information services on getting around London accessibly - run by and for disabled Londoners.

Supporting disabled people to make complaints and relay their experiences back to providers.

Maintaining our 'one stop shop' website www.transportforall.org.uk (13k hits/month)

Campaigning and lobbying on accessible transport issues.

Conducting extensive outreach to organisations including local deaf and disabled peoples organisations, pensioner forums, Cancer charities, stroke and carer groups on accessible transport options, advice on how to complain and engage transport providers.

Running the Pan London Mobility Forum the only forum in the capital that brings together disabled & older representatives to discuss strategic London wide transport issues.

Maintaining a 'critical friend' relationship with London's transport commissioners and providers & being the 'go to' organisation in regards to eliciting the feedback of disabled Londoners on transport issues.

Providing Disability Equality Training to the transport industry

Running capacity building training sessions for other disability organisations as part of the Power Up Project.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	5	10	3

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	5 years

Summary of grant request

Let's Get Moving will provide an integrated on and offline advice, support and advocacy service for disabled people living in London or visiting the capital. This will include accessible journey planning as well as advice on accessible transport services, concessions and benefits.

One in six Londoners is disabled and with our ageing population this is set to rise rapidly. However, despite the capital being one of the richest cities in the world, its transport network does not meet the needs of its disabled & older citizens. 203 of London's tube stations do not have step free access from street level to platform, and two thirds of rail stations have no lifts or escalators. As a result many disabled people do not feel confident about using public transport. Many also experience 'hidden' barriers of prejudice or ignorance by transport providers. Lack of access to transport limits lives in many ways:

- Employment prospects: Half of working age disabled people are out of work and inaccessible transport is a key factor in this.
- Increased isolation: Many miss out on visiting family & friends and enjoying life-enriching social and cultural activities.
- Lack of independence, leading to reduced physical and mental health
- Missed appointments: Every year hundreds of appointments with GPs, hospitals and dentists are missed due to inaccessible transport.

Our unique support is provided by and for disabled people and is based on lived experiences of disabled transport users. Our services therefore provide more than the generic advice available from transport providers where information is based on the theory of how services 'should' work rather than the reality.

At present all our advice enquiries and any cases requiring advocacy support are answered by two part time members of staff. However, working in this way is no longer sustainable; and we seek funding towards the salary of a full time dedicated manager who will lead and grow this vital area of our work.

With impending policy changes to benefits we expect that thousands more disabled people will soon have to start using public transport for the first time. To manager will:

- Develop & Implement a strategy to support more disabled people through our on & offline services, including our telephone helpline, website, social media and printed resources.
- Develop systems for monitoring the impact of our services more effectively. This includes working to increase the input of service user views into improving our services.
- Add capacity e.g. helping staff the helpline during busy periods and taking up any additional advocacy cases.
- Lead on our ongoing work with transport providers, building new relationships, and meet with providers face to face to discuss specific complaints.
- Promote and run regular 'drop in' services for disabled people at locations across the capital.

Our project will help disabled people to enjoy greater independence, access more opportunities and enjoy fuller, richer lives by empowering them to get out and about. They will also become more confident at speaking out against prejudice and services that fail them. This aligns with the programme outcome we are applying under.

We are excellently placed to deliver this work due to:

- Strong relationships with individuals and community groups across the capital, including 2,000 members across every London borough and an additional 8,000 people we reach through social media. Links to 200 groups.
- Networks: We run the Pan London Mobility Forum and work regularly alongside government and transport companies.
- Reputation: A 'critical friend' relationship with London's transport commissioners and providers. We recently won a major contract to deliver disability equality training to London Underground.

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We are currently working towards PQASSO level 1.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Run a comprehensive telephone and online support service responding to 2,200 enquiries in year 1 and growing 7% every year.

Provide an advocacy service to 120 people per year (currently 100), working with our client and the transport provider to resolve issues and change attitudes.

Instigate & facilitate 10 high level 'face to face' meetings between service users and, senior transport managers & front-line staff, resolve problems and advise on solutions

Work with local disability groups to promote and run six 'drop in transport advice sessions' at locations across the capital

Update and then promote and distribute our much-requested printed guide to getting out and about in London 'Get Moving'. Target: 6,000 copies

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

75 % of disabled people who use our advice and information services will feel an increase in independence after using our services, feel more engaged with the community, have more knowledge of transport services available and feel more confident using transport services.

Improvements to physical access and better attitudes and behaviour towards disabled people by transport providers. Increased confidence by disabled people at speaking up for their rights.

Increased understanding and knowledge amongst transport managers and stronger relationships between disabled people and transport providers

Disabled people are more aware of their rights, gain support and information from fellow disabled transport users and are better equipped to travel independently

People without computer access have up to date accessible transport information, helping them make informed choices on how and when to travel

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We will sustain our project through further developing our Disability Equality Training work as an unrestricted income stream.

In addition we will make investments in our fundraising strategy and strategic planning activities to ensure that additional income into this work continues.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 2,844
In which Greater London borough(s) or areas of London will your beneficiaries live? London-wide (100%)
What age group(s) will benefit? All ages
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups
If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 91-100%

Funding required for the project

Revised

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Total Salary and associated costs (ENI/Pension)	£33,544	£34,215	£34,260	£102,019
Recruitment	£1500	0	0	0
Contribution to core running costs	£3500	£3700	£3800	£11,000
TOTAL:	£38,544	£37,915	£38,060	£113,019

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Income generated Disability Equality Training	£8,544	£7,915	£8060	£24,519
TOTAL:	£8,544	£7,915	£8060	£24,519

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
TOTAL:				

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Total Salary and associated costs (ENI/Pension)	£30,000	£30,000	£30,000	£90,000
Recruitment				
Contribution to core running costs				
TOTAL:	£30,000	£30,000	£30,000	£90,000

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
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Income received from:	£
Voluntary income	132,100
Activities for generating funds	35,981
Investment income	63
Income from charitable activities	0
Other sources	0
Total Income:	168,144

Expenditure:	£
Charitable activities	156,905
Governance costs	2,350
Cost of generating funds	0
Other	0
Total Expenditure:	159,255
Net (deficit)/surplus:	8,889
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	8,889

Asset position at year end	£
Fixed assets	1,401
Investments	0
Net current assets	48,276
Long-term liabilities	0
*Total Assets (A):	49,677

Reserves at year end	£
Endowment funds	37,785
Restricted funds	11,892
Unrestricted funds	0
*Total Reserves (B):	49,667

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
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Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:
--

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	100,000	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Trust for London	25,500	33,000	33,000
Coutts Charitable Foundation	500	0	0
	0	0	0
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Faryal Velmi**

Role within **Director**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Eastside Community Heritage	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Redbridge	
Contact person: Miss Judith Garfield	Position: Executive Director
Website: http://www.hidden-histories.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1071668
When was your organisation established? 01/06/1993	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Older Londoners
Which of the programme outcome(s) does your application aim to achieve? Older Londoners aged 75 years and over living more active and healthier lives Fewer older Londoners aged over 75 years with depression and more reporting improved well-being
Please describe the purpose of your funding request in one sentence. To provide free, accessible and local cultural provision for older Londoners in the London Boroughs of Barking & Dagenham, Redbridge and Havering.
When will the funding be required? 02/03/2015
How much funding are you requesting? Year 1: £24,960 Year 2: £24,960 Year 3: £0 Total: £49,920

Aims of your organisation:

Our aims include, but are not limited to:

- * To inform people through the provision of heritage and cultural based activities such as exhibitions, publications, dramas, workshops etc.
- * To empower individuals and groups to access the resources to write, rewrite, record, publish and present their own histories and that of the local area and community.
- * To promote civic pride through active participation and involvement in community affairs.
- * To promote greater harmony and understanding of interracial and inter generational experiences through historical explorations.
- * To celebrate the cultures and heritage of East London's diverse communities.
- * To provide independent historical, social research and evaluation.

Main activities of your organisation:

ECH develops, delivers and evaluates a wide range of heritage, arts and community projects. Since 1993, we have delivered over 100 projects ranging from small to large in size with diverse participants and audiences. Our activities and events range from exhibitions, film production and screening, art workshops (variety of mediums), the creation of pop-up arts and heritage spaces, podcasts, radio programmes, publications and much more.

Our ethos directs our activities towards grass roots engagement, often reaching the most disadvantaged and non-traditional audiences, through providing excellent free activities and projects with and for communities on a local level. We provide a range of learning and training opportunities, and deliver a number of school workshops on a variety of themes to schools throughout London.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
3	3	6	8

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	5 years

Summary of grant request

Research undertaken by Age Concern, and other organisations concerned with the well being of older people, demonstrates that older people feel increasingly isolated (with loneliness a particular concern). Evidence also demonstrates how useful and valuable reminiscence activities are for older people, particularly in terms of feeling that their experiences and stories have value, and connecting with those suffering from dementia and other memory loss conditions. From anecdotal evidence, many of the older people we work with tell us that there is little provision for enjoyable and suitable social activities for them. This may be due to accessibility needs (e.g. access to transport/lack of accessible transport), or due to cost implications (e.g. travel to activity/ cost of activity). These factors dramatically contribute to increasing isolation and loneliness.

We will deliver 18 reminiscence sessions across three of the most disadvantaged boroughs in London (Redbridge, Barking & Dagenham, and Havering - 6 in each), themed around music, dance and dance venues of the 1940s - 1960s. We will identify 20 - 25 people from these sessions to conduct oral history interviews with, preserving their stories and experiences of tea dances and venues throughout east London during the identified period. We will use these stories to inform 9 tea dance events (3 in each borough), at local accessible venues. These events will include a demonstration and workshop from a professional movement and dance teacher.

Oral histories will be archived and preserved in the East London People's Archive; more than 2200 oral history interviews, 28000 digitised photographs and memorabilia. Tea dances and movement workshops will be filmed and edited to produce an instructional video for groups. We will deliver training to care/support staff working with older people in venues across the boroughs, to enable them to continue with activities like this. Training will include; reminiscence activities/facilitation, and advice/guidance on establishing regular activities such as these. We will produce an online learning resource, available for free download from our website. This will include material for reminiscence activities, as well as guidance on how the material should be used and delivered. The video will be published on our YouTube channel and promoted through our website, newsletter and social media accounts (Twitter, @EastsideCH. Facebook, EastsideCH).

We will achieve the following; care/support staff better skilled to deliver reminiscence activities (and having access to reminiscence material in a variety of mediums), older people will have more and better accessible social activities (combating isolation and loneliness), accessible resources will be available for free download ensuring a wider reach (and providing useful guidance to service providers). We have extensive experience of delivering projects of this nature, and all staff have a full DBS disclosure as well as firm adherence to our Vulnerable Adults policies and safeguarding procedures.

Through these activities, we will meet these outcomes: older Londoners aged over 75 years living more active and healthier lives, fewer older Londoners aged over 75 years with depression and more reporting improved well-being, and people living with Alzheimer's and other forms of dementia having a better quality of life. This will be achieved through the new social networks created through the reminiscence sessions and tea dance events, the encouragement of gentle exercise at dance events, the further provision opportunities created through the training programme for care/support staff.

Our projects celebrate diversity through shared experience and space, and people from all backgrounds are welcome at our events and activities. We value and support our volunteers, and offer them free training for specialist activities (e.g. oral history recording/preservation, archive management, reminiscence facilitation and much more). Many of our volunteers go on to careers in the sector.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Accredited training Centre

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

18 reminiscence sessions; 6 in London Borough of Redbridge, 6 in London Borough of Barking & Dagenham and 6 in London Borough of Havering.

9 tea dance events with movement/dance instructor, and themed by decade; 3 in London Borough of Redbridge, 3 in London Borough of Havering, and 3 in London Borough of Barking & Dagenham

Production of an instructional video, including footage from all events. This will form part of the training workshops and online resource.

Production of reminiscence boxes and delivery of training workshops for care/support workers working with older people in target boroughs.

Production and dissemination of online learning resource, available for free download from ECH website.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

810 older people in the London Boroughs of Barking & Dagenham, Havering and Redbridge engaged in social and cultural activities; reduction of isolation and loneliness and improved mental and physical health and well-being.

Care/support workers in the London Boroughs of Barking & Dagenham and Redbridge trained in reminiscence activities and delivery.

Participating older people, including those suffering from dementia related conditions, feel less isolated and lonely.

15 - 20 Older people feel that their experiences are valued, and contribute to London's history through the recording and preservation of their stories through oral history.

Wide audience, throughout London and beyond, are able to access free resources to encourage delivery of these activities in a cost effective way for other local older people (through online learning resource and instructional film on YouTube).

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We plan to provide resources and training to local organisations so they can continue activities in house after the end of the project. The cost implications for local organisations will be minimal as all necessary resources (other than refreshments) will be provided (e.g. reminiscence material, instructional video on how to facilitate a tea dance event, music, oral history extracts, photographs).

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

400

In which Greater London borough(s) or areas of London will your beneficiaries live?

Barking & Dagenham (34%)

Redbridge (33%)

Havering (33%)

What age group(s) will benefit?

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

41-50%

REVISED - SEE APPENDIX A

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Officer 3.5	18,000	18,000	0	36,000
National insurance contribution and payrole	2,160	2,160	0	4,320
Choreographer x 12 workshops	1,500	1,500	0	3,000
Video editor for dance instructions	0	2,500	0	2,500
reminiscence boxes and training materials	500	2,000	0	2,500
Workshop materials and transcribing	300	4,300	0	4,600
Room booking for training and dance sessions x 30	1,000	1,000	0	2,000
Travel for older people specialist minibus and refreshments	1,600	1,600	0	3,200
Rent/telephone and internet and postage and publicity	3,000	3,000	0	6,000
TOTAL:	0	0	0	64,120

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Eastside Community Heritage	7,100	7,100	0	14,200
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Officer 3.5	18,000	18,000	0	36,000
National insurance contribution and payrole	2,160	2,160	0	4,320
Choreographer x 12 workshops	3,000	3,000	0	6,000
reminiscence boxes and training materials	500	2,000	0	2,500
Room booking for training and dance sessions x 30	1,000	200	0	1,200
	0	0	0	0
TOTAL:	24,660	25,360	0	49,920

50,020

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
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Income received from:	£
Voluntary income	240,866
Activities for generating funds	8,005
Investment income	164
Income from charitable activities	0
Other sources	0
Total Income:	249,035

Expenditure:	£
Charitable activities	70,884
Governance costs	3,749
Cost of generating funds	64,313
Other	38,533
Total Expenditure:	177,479
Net (deficit)/surplus:	71,556
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	71,556

Asset position at year end	£
Fixed assets	6,973
Investments	0
Net current assets	267,338
Long-term liabilities	0
*Total Assets (A):	274,311

Reserves at year end	£
Restricted funds	158,214
Endowment Funds	0
Unrestricted funds	115,787
*Total Reserves (B):	274,311

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
31-40%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

N/A

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	18,230	18,270	13,520
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	4,000	0
Other statutory bodies	22,399	14,217	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Heritage Lottery Fund	124,423	60,019	153,253
Arts Council England	0	8,995	19,254
Awards for All	0	0	9,700
Ironmongers charity	0	0	6,000
London Community Fund	0	0	5,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Judith Garfield**

Role within **Executive Director**
Organisation:

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project office 3.5	18,000	18,000		36,000
National Insurance contribution and payroll	2160.00	2160.00		4320.00
Choreographer x 12 workshops @250 per	1500.00	1500.00		3000.00
Video editor for dance instructions video		2500.00		2500.00
Reminiscence boxes and training materials	500.00	2000.00		2500.00
Workshop materials	300.00	300.00		600.00
Room booking for training and dance sessions	800.00	800.00		1600.00
Telephone, internet and stationary	500.00	500.00		1000.00
Rent	1000,00	1000,00		2000,00
Publicity and posters x 1000	300.00	300.00		600.00
Transcribing interviews for reminiscence boxes	1000.00	1000.00		2000.00
Travel for staff and volunteers	300.00	300.00		600.00
Travel for older people specialist mini bus	600.00	600.00		1200.00
Refreshments for tea dances and workshops	400.00	400.00		800.00
TOTAL:	27360.00	31360.00		58720.00

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Eastside Community Heritage	5360.00	5360.00		10,720.00
TOTAL:	5360.00	5360.00		10,720.00

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
TOTAL:				

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project office 3.5	18,000	18,000		36,000
National Insurance contribution and payroll	2160.00	2160.00		4320.00
Choreographer x 12 workshops @250 per	1500.00	1500.00		3000.00
Reminiscence boxes and training materials	500.00			500.00
Room booking for training and dance sessions	800.00	800.00		1600.00
Publicity and posters x 1000	150.00	150		300.00
Travel for staff and volunteers	300.00	300.00		600.00
Travel for older people specialist mini bus	600.00	600.00		1200.00
Refreshments for tea dances and workshops	400.00	80.00		480.00
TOTAL:	24410	23590		48,000

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Disability and Social Care Advice Service (Wandsworth)	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Wandsworth	
Contact person: Mr Mick Jubb	Position: Trustee
Website: http://www.dascas.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1110811
When was your organisation established? 01/01/1977	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? Services helping people with a newly acquired or diagnosed disability to maintain choice and control in their lives Work enabling disabled people of all ages to live independently
Please describe the purpose of your funding request in one sentence. An advice worker providing benefits and services advice to disabled people, supporting volunteers in this work and helping export our skills and experience.
When will the funding be required? 01/05/2015
How much funding are you requesting? Year 1: £32,401 Year 2: £33,049 Year 3: £33,710 Total: £99,160

Aims of your organisation:

Disabled people are one of the least financially secure groups in society with limited earning capacity and often unexpected reduction in income. Our mission is to empower disabled people living in Wandsworth, and their families and carers, to improve the quality of their lives through access to benefits and services.

Main activities of your organisation:

- Visiting clients in their homes, giving particular priority to disabled people who are housebound
- Offering an independent telephone information service on any aspect of disability and social care issues
- Helping people claim disability benefits
- Giving advocacy and support up to tribunal level in disputed cases
- Offering advice and support to professionals who are supporting our clients
- Assisting people to identify and access the services they need
- Working in partnership with other agencies in order to ensure that our services complement and add value to theirs, and that together we provide a range of services to meet the needs of our various client populations.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
1	3	9	10

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	12 months (renewable annually)

Summary of grant request

According to the 2011 census there were 22,453 Households in Wandsworth containing a person with a long-term health problem or disability. At that time 4,600 people of working age in Wandsworth were receiving Incapacity Benefits. This is the local population to whom DASCAS offers free information and advice, and we are the sole specialist organisation in Wandsworth giving independent disability benefits advice to this working age client group. The demand for our services is growing, with the difficult transition to ESA (Employment Support Allowance) and PIP (Personal Independence Payments) which is leading to increasing delays and frustrations for our clients in their dealings with the Department for Work and Pensions (DWP). We anticipate that these problems will grow - and lead to a further surge in demand for our services next year - when the transition to PIP will affect the majority of long term recipients rather than new claimants. Many disabled people - suffering from a range of disabilities including mental health issues - find great difficulty in understanding the letters they receive from the DWP; and many are unable to complete the necessary official forms. Few of them use the internet or have access to it. Hence they need the support we provide in form-filling, and communicating with the DWP which can be very time-consuming.

We have core funding for one professional adviser, but we need funding for our second worker, who will deliver home visiting for disabled people, and supervise five volunteers.

We have achieved, and with funding, we will protect and extend home visiting to the most vulnerable disabled people who are currently failing to access the benefits and services to which they are theoretically entitled. Numbers are given below.

We are the right organisation to deliver this because:

- we are locally unique in using home visits, which are critical to our clients
- we leverage the the essential resource of our paid advisers with very committed volunteer advisers
- we are locally unique in filling in forms for clients who find this difficult
- we have strong board of trustees, who can negotiate with partner advice agencies to share benefits advice work and ensure that DASCAS is able to protect and expand the home visiting which others do not provide
- in our annual quality survey, 85% of our clients were "very satisfied".

We will deliver the objectives of the Trust's "Reducing Poverty" programme

- most obviously, by ensuring that clients successfully claim financial benefits to which they are entitled: last year we helped them to claim £1,229,865, much of which would not have been achieved without our help. This is becoming increasingly difficult with changes in welfare benefits and the increasing number of our clients with mental health issues, which make it harder to navigate the system;
- by reaching clients who find it difficult to seek help outside their homes;
- by empowering our clients with the knowledge of the support and services that are available to them - our quality auditor was most impressed by our database which enables our volunteers to find appropriate support.

We meet the Trust's "Principles of Good Practice"

- our trustees include a wheelchair user and trustees with personal knowledge of disability
- our staff, volunteers and trustees include people from varied ethnic backgrounds
- we monitor the ethnic origin of our clients, and they are broadly representative of our local diverse population
- volunteers are absolutely critical to our operation, and we provide tailored support and training
- our carbon footprint is tiny, and we make full use of public transport and recycling.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Advice Quality Standard

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Trust funding will enable us to conduct a thousand (330+ a year) personal interviews to establish need and benefit entitlement and advise on services for disabled people and their families.

We will conduct 750 (250 a year) home visits - a critical resource for our most vulnerable clients who cannot access office based advice agencies.

We will demonstrate that we have negotiated with our partner advice agencies to optimise the most efficient use of Wandsworth advice resources and give priority to those who are most disabled.

We will aim to make, on behalf of our clients, 360 (120 a year) successful claims for an appropriate welfare benefit. Over the three years, this will depend on how the welfare benefits system changes, but we have no doubt as to the need

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

We aim to reassure 900 clients that in spite of the disability benefit changes (from DLA to PIP) they are receiving the correct amount and have been treated fairly. We will help them challenge and negotiate with the DWP when this is not so.

We aim to make, on behalf of our clients, 360 (120 a year) successful claims for an appropriate welfare benefit. Over the three years, this will depend on how the welfare benefits system changes, but we have no doubt as to the need.

We will provide advice on services for disabled people to 360 (120 a year) clients

We will, in co-operation with other Wandsworth advice agencies, increase the capacity of the sector to provide services to the most severely disabled people in their own homes.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

We anticipate the need will continue with a predicted increase in 2015 and the following years. We are discussing with the Local Authority and local agencies how this much needed service can best be provided in the future. With a Lottery Funded consortium of Advice Agencies we are working to co-ordinate service provision in Wandsworth and seek further funding.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

400

In which Greater London borough(s) or areas of London will your beneficiaries live?

Wandsworth (100%)

What age group(s) will benefit?

0-15

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

White (including English/ Welsh/ Scottish/ Northern Irish/ British; Irish; Gypsy, Traveller or Irish Traveller; Any other White background)

Mixed/ Multiple ethnic groups (including White and Black Caribbean; White and Black African; White and Asian; Any other Mixed/ Multiple ethnic background)

Asian/ Asian British (including Indian; Pakistani; Bangladeshi; Chinese; Any other Asian background)

Black/ African/ Caribbean/ Black British (including African; Caribbean; Any other Black/ African/ Caribbean background)

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

91-100%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary including NIC	73,444	74,913	76,411	224,768
Pension contributions	2,768	2,823	2,880	8,471
Training travel and sundry	2,040	2,081	2,122	6,243
Postage and stationery	1,750	1,785	1,821	5,356
Telephone and IT	3,000	3,060	3,121	9,181
Rent	12,500	12,750	13,005	38,255
Insurance	750	765	780	2,295
External scrutiny and salary/tax calculations	1,500	1,530	1,561	4,591
Volunteer expenses, DSB checks	913	931	950	2,795
TOTAL:	98,665	100,638	102,651	301,955

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
LB Wandsworth - forecast but not yet guaranteed	65,000	0	0	0
Lottery ASTF restricted fund not included above	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Garfield Weston Foundation	30,000	0	0	30,000
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	4,000	69,000	69,000	142,000

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary including NI	27,625	28,178	28,741	84,544
Pension contribution	974	993	1,013	2,981
Training, travel and sundry	1,327	1,354	1,381	4,061
Postage and stationery	875	893	910	2,678
Telephone and IT	1,500	1,530	1,561	4,591
Welfare rights information	100	102	104	306
	0	0	0	0
TOTAL:	32,401	33,049	33,710	99,160

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
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Income received from:	£
Voluntary income	99,834
Activities for generating funds	0
Investment income	35
Income from charitable activities	0
Other sources	0
Total Income:	99,869

Expenditure:	£
Charitable activities	96,739
Governance costs	1,500
Cost of generating funds	0
Other	0
Total Expenditure:	98,239
Net (deficit)/surplus:	1,630
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	1,630

Asset position at year end	£
Fixed assets	988
Investments	0
Net current assets	28,137
Long-term liabilities	0
*Total Assets (A):	29,125

Reserves at year end	£
Restricted funds	26,560
Endowment Funds	0
Unrestricted funds	2,565
*Total Reserves (B):	29,125

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
61-70%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Ending of the 3 year Henry Smith Charity grant (£19,000 pa from April 2012 to April 2014)

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	69,851	65,305	65,305
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
The Henry Smith Foundation	19,000	19,000	19,000
Big Lottery (Advice Transition Fund)	0	0	8,200
Roald Dahl's Children's Charity	1,760	1,760	0
London Catalyst	3,000	0	0
Chances	0	0	1,053

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Michael Jubb**

Role within **Trustee**

Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: East End Citizens Advice Bureaux	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Newham	
Contact person: Mrs Yasmin Alam	Position: Chief Executive Officer
Website: http://www.eastendcab.org.uk	
Legal status of organisation: Charitable company	Charity, Charitable Incorporated Company or company number: 1082193
When was your organisation established? 04/01/2004	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? More people accessing debt and legal services More Londoners with improved economic circumstances
Please describe the purpose of your funding request in one sentence. We are requesting funding to provide an independent welfare benefits advice and training service linked to financial capability support for Newham residents.
When will the funding be required?
How much funding are you requesting? Year 1: £52,745 Year 2: £51,782 Year 3: £52,827 Total: £157,354

94

Aims of your organisation:

We aim to provide the advice people need for the problems they face and improve the policies and practices that affect peoples' lives.

We provide independent, impartial, free and confidential advice to people living in Hackney, Newham and Tower Hamlets on their rights and responsibilities. We value diversity, promote equality and challenge discrimination.

Main activities of your organisation:

We provide advice, advocacy and information from three bureaux (Hackney Central, Whitechapel and Custom House) and 46 outreach venues to people living in Hackney, Newham and Tower Hamlets. Our advice includes welfare benefits, debt, housing, employment, immigration, consumer and family issues. Last year we helped over 22,000 people - we provide high quality early interventions through our casework, helping to resolve issues before they reach crisis wherever possible, preventing court action, homelessness, bankruptcy and other negative outcomes. Our advice is tailored to supporting people to take control of their lives, empowering them with options and self-help tools wherever possible to deal with the problems they face.

We provide training and volunteering opportunities to local people through the national Citizens Advice volunteer training programme.

We work with local people using our advice service to influence policies and practices. Through shared evidence and local knowledge, we campaign for change to improve the lives of people beyond those who contact us for advice.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
26	6	10	93

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	5 years lease

Summary of grant request

We are requesting £157,354 over three years to provide an independent welfare benefits advice and training service for Newham.

We will deliver accessible, free, confidential, impartial and independent advice and training on welfare benefits and related issues, linked to financial capability support, to people living in Newham. A team of 1 welfare benefits specialist caseworker supervisor and 10 volunteer advisers will deliver advice and training to local residents.

NEED:

We are approached every week by over 40 local people asking for advice on their welfare benefits and related money issues.

Newham is in the top three local authorities in England with highest levels of income deprivation (National Indices of Deprivation 2010), the highest rate of unemployment in London and highest proportion of residents in low paid work (London's Poverty Profile, 2013) so disproportionately affected by welfare reforms and cost of living crisis.

In contrast to other London boroughs, there is no independent advice service in Newham following cessation of local authority funding in 2011.

In consultation, Newham residents say they need independent, in-depth face-to-face advice on the issues that affect them (welfare benefits, debt, money) and on welfare reforms (London Borough of Newham consultation on Independent Advice and Guidance 2013, Community Links report on impact of welfare reform in Newham, 2014)

DELIVERY:

We will provide advice to local people on the problems they face, focusing on welfare benefits specialist advice, debt, related money issues and financial capability training (including income maximisation and money management).

We will provide in-depth, holistic advice, information, advocacy and casework through face to face appointments, referred via diagnostic sessions (gateway assessments), telephone, email.

The project will help 3000 people and 30 local volunteers will complete our nationally-recognised advice work training programme.

We will campaign together with local people to change policies and practices that affect their lives, as welfare reforms take effect.

AIMS:

The project aims to improve outcomes and economic circumstances for local people through:

- increased access to advice, helping people to increase their incomes by £1.5 million through income maximisation, money management
- increased access to financial capability training, embedded in the advice process, helping to build people's financial confidence, manage debts, rescheduling £150,000 personal debt
- increased access to training and skills development, training 30 adviser volunteers, improving work experience, skills, self-confidence
- providing consultancy support and training to local advice organisations
- increased campaigning together with local people on welfare reform issues affecting the community

WHY US?:

Our high quality advice is trusted by local people who say they would prefer to use our service for independent advice (Newham consultation 2013).

Our advice is regularly audited by Citizens Advice to maintain high quality advice and organisational standards. We are authorised and regulated by the Financial Conduct Authority. We achieved 95% service user satisfaction in our most recent satisfaction survey.

PROGRAMME OUTCOMES:

The project will meet outcome 1 (more people accessing debt and legal services), by delivering independent quality-audited advice on welfare benefits, debt, money issues for 3000 people. Our project will meet outcome 2 (more Londoners with improved economic circumstances) through income maximisation (£1.5 million increase), financial capability training and money management.

GOOD PRACTICE:

We involve service users at every level of our work through trustee board, staffing, volunteering, service user groups and community events.

We value and promote diversity in everything we do, from trustee board to service user groups, training materials to information systems.

Our volunteers are at the heart of our organisation and we support them through every step of training and work experience.

We are working to improve our environmental practices, getting started with several actions.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Advice Services Alliance Quality Mark - Advice Quality Standard (AQS), Office of Immigration Services Commissioner (OISC) level 1, Consumer Credit Licence for

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

1692 specialist welfare benefits advice appointments for people living in Newham providing in-depth, holistic advice, information, advocacy and casework to help them to deal with the welfare benefit and related problems they face, including welfare benefits reviews and appeals, preparation for and representation at tribunal.

1308 advice appointments for people living in Newham to help them to deal with the problems they face, including welfare benefits, debt and money management, income maximisation and financial capability training.

30 local volunteer advisers complete nationally recognised training programmes in gateway assessments, advice work and financial capability trainer training.

We will provide specialist consultancy advice and training to local advice organisations on welfare benefits.

We will campaign together with local people on the welfare benefits, welfare reform and related money issues they face, to change policies and practices that affect people's lives.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Local people using our service have improved economic circumstances with increased incomes of £1.5 million and £150,000 debts managed and rescheduled.

2000 local people using our service feel more confident and better able to deal with their welfare benefit and money problems now and in the future.

1000 local people using our service have improved money management skills and financial confidence, improved budgeting skills, knowledge of financial products and access to affordable credit.

30 volunteers and 5 local advice organisations are better equipped to provide advice in the community and volunteers enhance their skills and employment prospects.

150 local people are involved in 3 campaigns for change to policies and practices around welfare benefits and welfare reforms, which contribute to the welfare benefits and money problems that affect them.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

Yes, we plan to create a sustainable independent welfare benefits advice and training service for people in Newham. We will continue fundraising for long-term core running costs through individual giving, national and regional funding bodies and trusts such as Big Lottery's Reaching Communities, Trust for London and through mainstream support from the local authority.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

Newham (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Welfare Benefits Caseworker/Supervisor Salary	30,600	31,212	31,836	93,648
Employers NI	3,125	3,209	3,273	9,607
Pensions	1,836	1,873	1,910	5,619
Staff Travel, Recruitment & Welfare	1,177	681	694	2,552
Premises	2,175	2,219	2,263	6,657
Office Costs - telephone, IT, postage, printing etc	2,777	1,496	1,526	5,799
Reference Materials	150	153	156	459
Volunteer Costs - travel, training, development, additional training supervision	16,110	16,232	16,357	48,699
Management Costs - management, finance, IT support	4,795	4,707	4,812	14,314
TOTAL:	62,745	61,782	62,827	187,354

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Individual Giving & Income Generation Activity	10,000	10,000	10,000	30,000
	0	0	0	0
TOTAL:	10,000	10,000	10,000	30,000

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
None	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Welfare Benefits Caseworker/Supervisor Salary	30,600	31,212	31,836	93,648
Employers NI	3,125	3,209	3,273	9,607
Pensions	1,836	1,873	1,910	5,619
Staff Travel, Recruitment & Welfare	1,177	681	694	2,552
Premises	2,175	2,219	2,263	6,657
Office Costs - telephone, IT, postage, printing etc	2,777	1,496	1,526	5,799
Reference Materials	150	153	156	459
Volunteer Costs - travel, training	6,110	6,232	6,357	18,699
Management Costs - management, finance, IT support	4,795	4,707	4,812	14,314
TOTAL:	52,745	51,782	52,827	157,354

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
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Income received from:	£
Voluntary income	83,799
Activities for generating funds	0
Investment income	49
Income from charitable activities	1,131,910
Other sources	0
Total Income:	1,228,121

Expenditure:	£
Charitable activities	1,076,654
Governance costs	10,918
Cost of generating funds	0
Other	0
Total Expenditure:	1,087,572
Net (deficit)/surplus:	128,186
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	128,186

Asset position at year end	£
Fixed assets	32,345
Investments	0
Net current assets	249,560
Long-term liabilities	51,852
*Total Assets (A):	230,053

Reserves at year end	£
Endowment funds	0
Restricted funds	65,910
Unrestricted funds	164,143
*Total Reserves (B):	230,053

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
51-60%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Legal Services Commission contract funding ended in March 2013 due to changes in government policy. This impacted on our finances and services as we had derived 40% of our income from LSC contracts in 2012/13. We mitigated this by carrying out a major restructure and identifying new sources of funding for casework and prevention-focused work including Big Lottery funding for financial inclusion work in Hackney.

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2013
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Income received from:	£
Voluntary Income	53,937
Activities for generating funds	0
Investment income	50
Income from charitable activities	1,228,121
Other sources	0
Total Income:	1,282,108

Expenditure:	£
Charitable activities	1,327,664
Governance costs	11,503
Cost of generating funds	0
Other	0
Total Expenditure:	1,339,167
Net (deficit)/surplus:	-57,059
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	-57,059

Asset position at year end	£
Fixed assets	48,290
Investments	0
Net current assets	121,919
Long-term liabilities	68,342
*Total Assets (A):	101,867

Reserves at year end	£
Restricted funds	20,222
Endowment Funds	0
Unrestricted funds	81,645
*Total Reserves (B):	101,867

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? 51-60%
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Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts: Legal Service Commission contract funding ended in March 2013 due to changes in government policy. This impacted on our finances and services as we had derived 40% of our income from LSC contracts in 2012/13. We mitigated this by carrying out a major restructure and identifying new sources of funding for casework and prevention-focused work including Big Lottery funding for financial inclusion work in Hackney.
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102

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	482,326	440,430	489,032
London Councils	0	0	0
Health Authorities	83,371	90,273	114,473
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Big Lottery Improving Financial Confidence	0	7,800	195,348
Big Lottery Advice Services Transition Fund	0	70,000	11,895
Thames Water Trust	30,467	22,008	0
West Hackney Parochial Charity	14,000	15,000	15,000
Newby Trust	5,000	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Yasmin Alam**

Role within **Chief Executive Officer**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Notre Dame Refugee Centre	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Westminster	
Contact person: Ms Sarah Hughes	Position: Director
Website: http://www.notredamerc.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1122110
When was your organisation established? 30/11/1997	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? More people accessing debt and legal services More Londoners with improved economic circumstances
Please describe the purpose of your funding request in one sentence. To maintain existing services to refugees and asylum seekers and extend advice service in response to increasing demand.
When will the funding be required? 01/01/2015
How much funding are you requesting? Year 1: £28,387 Year 2: £32,876 Year 3: £33,638 Total: £94,901

Aims of your organisation:

To enable refugees and asylum seekers to be resilient, resourceful and capable in addressing the challenges of their lives and their communities. To empower them through the development of personal and professional skills, knowledge and experience. And to support them to achieve a better quality of life and wellbeing.

Main activities of your organisation:

1. To enable refugees/asylum seekers to secure the resources they need to live with dignity while they are seeking asylum :

Tools for knowledge : knowledge bank, response to questions

Building skills : specialist counselling, English language tuition, practical and creative activities

A warm welcome : drop-in centre, training, involvement in centre activities, social activities, communication

2. To support refugees/asylum seekers in their search for a more just and equitable place in society :

Advocacy : networking and provision of evidence to specific campaigns

Campaigning : signposting and referral of clients to pursue their own claims

3. To offer services to refugees and asylum seekers which help to meet their needs :

Immigration advice : OISC Level 3 advice, legal triage

Welfare, housing, health and employment advice

Emergency support : food and clothing, emergency cash support for the destitute

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
0	4	5 // SEAH	30

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Rented	Unlimited RENT FREE OCCUPATION (SINCE 1996) SEAH

Summary of grant request

SUMMARY OF REQUEST: to maintain and extend services to hundreds of vulnerable refugees, asylum seekers and other migrants according to need within a high level of overall Centre management.

DELIVERY OF WORK : Overall Centre management is the Director's responsibility. She achieves this through fulfilling governance, management and coordination roles for 3 days per week.

The 3RD advice worker will see clients on Drop In days (Mon and Thurs), with an additional half a day for paper work and necessary client appointments. The Advice Worker is expected to be accredited at OISC Level 1.

Continued funding for legal triage outreach will be provided by Camden Community Law Centre to maintain free legal services at the Centre up to and through the courts. CCLC will run a legal support session twice a month at the Centre on the basis of referrals from the Advice Workers.

PROJECT AIMS : A modest level of paid staff capacity, both in-house and bought in from outside, is essential to maintain the Centre's services to an ongoing caseload of 600 clients receiving advice, and over 5000 visits per year to a welcoming drop-in café. This project will enable the capacity to be sustained and extended in key areas : those of overall direction of the Centre (the Director), immigration and welfare/benefits and housing advice (3rd Advice Worker), and legal triage (legal support from Camden Community Law Centre).

The Director's aims for the next 3 years are to maintain the Centre's recognised range of services, and to adapt and extend them according to the evolving needs of visitors on the one hand, and the availability and skills of the large team of volunteers, on the other. The strong relationship between visitors and volunteers is vital to the health and life of the Centre.

Employing a 3rd part time Advice Worker will help to secure the Centre's capacity to respond to visitors' need for expert immigration advice, as well as advice on welfare, benefits, housing and debt issues. It will also allow the Senior Advice Worker to concentrate on providing expert immigration advice at OISC Level 3. The need for this capacity will continue to grow within the increasingly tough policy framework. The Advice Worker will aim to deliver 750 advice sessions each year with an average of 8 sessions per day.

The work carried out by the legal triage is slow and intensive. To date the CCLC lawyer has taken on ~~44~~ cases since ~~2014~~ and the success rate has been ~~52%~~. The project aims to sustain this level of engagement and success. An average of 4 clients will be seen on each practice day. SEH

COMPARATIVE ADVANTAGE : NDRC is the only bilingual (French/English) refugee advice service in Central London. We have offered an exceptional advice service for nearly 20 years, constantly adapting according to the needs of our large number of clients. We run on a tight budget with a few key staff supplemented by dedicated volunteers.

PROGRAMME OUTCOMES :

Improved economic circumstances for 500 refugees, asylum seekers and other migrants through achieving immigration status taking them out of destitution and into benefits and work.

Tackling food poverty for 60-80 visitors/x2 per week through hot and cold food and improved economic circumstances.

More access to debt and legal services through 3rd Advice Worker and legal triage delivering 4-8 sessions per practice day.

GOOD PRACTICE :

Service users involved as client helpers and annual user consultation.
All backgrounds welcomed and increasingly diverse countries of origin.
40 volunteers supported by Director and Volunteer Coordinator receive periodic training and feedback.
Recommendations for reducing carbon footprint being implemented.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Advice Quality Standard (Dec 2013 - Dec 2015) : Housing, Immigration, Welfare Benefits, Refugees and Asylum Seekers

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Governance, management and coordination responsibilities of the whole Centre by the Director for 1.5 days a week (out of a total of 3) for a period of 3 years.

Immigration, benefits and housing advice for 8 clients registered at the Drop-In café per practice day by a 3rd Advice Worker for 2.5 days a week for a period of 3 years.

Legal triage and associated costs for 4 clients per practice day on a sessional basis by Camden Community Law Centre for 2 half days per month for a period of 2.5 years.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

A caseload of up to 600 vulnerable refugees, asylum seekers and other migrants per year will have secured the resources they need to live with dignity while they are seeking asylum or other immigration status.

Up to 600 refugees, asylum seekers and other migrants and their families per year will have been supported in their search for a more just and equitable place in society.

Up to 600 refugees, asylum seekers and other migrants and their families per year will have benefited from services which help to meet their various needs.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The Centre is well established with funders and receives in-kind support from the Notre Dame Foundation. Plans are being developed to increase individual giving as well as sustain the flow from trusts and foundations.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

500

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Director's salary	24,315	25,045	25,796	75,156
Advice Worker's salary	12,480	12,854	13,240	38,574
Legal triage	7,500	7,500	7,500	22,500
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	44,295	45,399	46,536	136,230

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
St John Southworth for legal triage and associated costs	1,875	0	0	1,875
French Huguenot church of London and associated costs	1,875	0	0	1,875
Henry Smith - Director's salary one day per week up to June 2015	12,037	0	0	12,037
Notre Dame de France - Director's salary .5 day per week up to August 2015	8,025	0	0	8,025
TOTAL:	23,812	0	0	23,812

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Director's salary (50% of 3 days/week)	12,157	12,522	12,898	37,577
Advice Worker's salary (2.5 days/week)	12,480	12,854	13,240	38,574
Legal triage and associated costs (50% Year 1, 100% year's 2/3)	3,750	7,500	7,500	18,750
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	28,387	32,876	33,638	94,901

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: August	Year: 2014
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Income received from:	£
Voluntary income	94,947
Activities for generating funds	
Investment income	28
Income from charitable activities	99,379
Other sources	
Total Income:	194,354

Expenditure:	£
Charitable activities	188,885
Governance costs	2,643
Cost of generating funds	
Other	
Total Expenditure:	191,528
Net (deficit)/surplus:	2,826
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	2,826

Asset position at year end	£
Fixed assets	
Investments	
Net current assets	56,257
Long-term liabilities	
*Total Assets (A):	56,257

Reserves at year end	£
Endowment funds	
Restricted funds	23,884
Unrestricted funds	32,373
*Total Reserves (B):	56,257

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources? None
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Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:
--

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	24,546	14,000	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Trust for London	24,083	24,000	27,333
London Councils	24,546	14,000	0
Henry Smith Foundation	0	17,600	32,666
Notre Dame de France Trust	0	10,000	10,000
Lloyds TSB Foundation for England and Wales	9,200	9,200	9,400

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Sarah Elizabeth Hughes**

Role within **Director**
Organisation:



The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Southwark Law Centre	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Southwark	
Contact person: Ms Catherine Evans	Position: Director
Website: http://www.Southwarklawcentre.org.uk	
Legal status of organisation: Charitable company	Charity, Charitable Incorporated Company or company number: 277927
When was your organisation established? 01/01/1976	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? More people accessing debt and legal services More people accessing debt and legal services
Please describe the purpose of your funding request in one sentence. More people accessing immigration and asylum advice which will relieve poverty
When will the funding be required? 01/04/2015
How much funding are you requesting? Year 1: £51,000 Year 2: £52,530 Year 3: £54,106 Total: £157,636

Aims of your organisation:

The Law Centre's primary aim is the relief of poverty by provision of legal advice, representation, education, research for people in need primarily in Southwark.

Main activities of your organisation:

The Law Centre works towards achieving our aims and objectives by providing specialist legal advice and representation, which is free and of high quality in the areas of discrimination, employment, housing, welfare rights, and asylum/immigration law to those who could not otherwise afford to receive legal services and by researching the effects of laws, policies and practices which cause poverty and/or infringe human rights.

We prioritise cases which involve the prevention of homelessness, destitution, discrimination, breaches of human rights and poverty. We also provide training on legal rights and legal support to local advice and community agencies. We also campaign to influence law, policy and practice and promote human and civil rights.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
10	5	10	2

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	Rolling quarterly agreement

Summary of grant request

Summary of the project

We will provide specialist immigration advice, casework and representation to people most at risk of harm due to poverty in Southwark and Lewisham.

The need for the project

Asylum seekers are being returned to their home country to face torture, children, families and young people are destitute because of the lack of good quality legal advice on immigration.

How the work will be delivered

We will provide face to face specialist legal advice, casework and representation in immigration and asylum law for 105 migrant clients (35 per year) and their families (estimated project total of 210 beneficiaries) from our premises in Peckham, or in their homes, hospital or detention if required. The work will be delivered by an existing member of staff, the head of our immigration team, a qualified and experienced solicitor with advanced level Law Society Accreditation. Our migrant clients will include failed asylum seekers, care leavers, people with mental health illnesses, people fleeing domestic violence, people who have been trafficked or are destitute.

What our project will aim to achieve

We will:

- maintain migrants' right to family and private life by working with them to obtain leave to remain
- improve access to mainstream benefits and housing for migrants most at risk of harm
- improve more vulnerable migrants' well-being by keeping them safe from harm/improving access to health care

Why we are the right organisation

We have substantial expertise, strong links with the local community and a recognised track record in providing specialist immigration advice.

How we meet the Trust's programme outcome

Submission of an application for leave to remain will enable our clients to access financial support and accommodation so will mean more Londoners with improved economic circumstances and fewer Londoners experiencing food poverty.

Trust's Principles of Good Practice

Involvement of service-users in the management and running of the service

We encourage former clients to be on the Trustee Board. The foster parent of one our asylum seeking clients is a member of our Trustee Board. We are mentoring one of our young clients who is involved with our young people's project to be on the Trustee Board. We have an advisory group for our young people's project which has advised on publicity for the project and monitoring outcomes.

We welcome people from all backgrounds and value diversity

We have an equal opportunities policy which is reviewed yearly. We are updating it so it is

a living document. We ensure that we follow this policy in respect of recruitment of staff, the trustee board and service delivery. Our clients are from diverse backgrounds reflecting the diversity of Southwark. Out of 10 trustees 5 are from a BAME background. We recruit staff following our equal opportunities procedures; all permanent staff are recruited through open advertisement, a fair interview and assessment procedure. We recruit temporary staff through an agency or from our pool of volunteers.

Value and support volunteers

We have a detailed volunteer policy. We have a thorough induction programme for volunteers, provide expenses for all volunteers and only require a commitment of one day a week for 6 months which we consider to be reasonable. We supervise and support volunteers and have a member of staff, part of whose role is to recruit, induct and train the volunteers. 2 of our volunteers have secured jobs in the last year as a result of volunteering at the Law Centre.

Taking steps to reduce our carbon footprint

We have an environmental policy which is currently under review. We recycle where possible; 20 % of our staff cycle to work. (see detailed proposal).

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Lexcel Quality Mark

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Submit thoroughly prepared applications for leave to remain for 35 vulnerable migrants each year maintaining their right to private and family life and keeping them safe from harm.

Support 35 vulnerable migrants by liaising with housing/welfare benefits caseworker/partners to ensure access to income such as NASS and Social Services support.

Improve 35 vulnerable migrants by liaising with housing caseworker/partners to find more suitable, stable accommodation.

Advocate for 10% of clients (around 4 per year) to access essential mental health services.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

As a result of submitting an application for leave to remain clients and their families will maintain their private and family life and be kept safe from harm.

As a result of submitting an application for leave to remain clients and their families will maintain or have increased access to housing and financial support.

As a result of submitting an application for leave to remain clients will maintain or have improved access to health and social services. As part of casework, where appropriate, we refer clients for health and social services support including mental health teams.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

N/A

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year? 38
In which Greater London borough(s) or areas of London will your beneficiaries live? Southwark (85%) Lewisham (10%) Croydon (5%)
What age group(s) will benefit? All ages
What gender will beneficiaries be? All
What will the ethnic grouping(s) of the beneficiaries be? A range of ethnic groups If Other ethnic group, please give details:
What proportion of the beneficiaries will be disabled people? 11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary, National Insurance and Pension	49,494	50,978	52,508	0
Supervision	4,228	4,354	4,484	0
Training	555	572	589	0
Travel and refreshments	155	159	163	0
Practicing Certificate	352	362	373	0
Postage and telephone	1,566	1,613	1,661	0
Stationery	1,100	1,133	1,167	0
Computer costs and equipment	1,074	1,106	1,139	0
Contribution towards overheads	15,395	15,856	16,332	0
TOTAL:	73,919	76,134	78,416	228,469

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Anticipated Income from Legal aid	22,919	23,604	24,310	70,833
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
none	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary	49,494	50,978	52,508	152,980
Supervision	1,506	1,552	1,598	4,656
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	51,000	52,530	54,106	157,636

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
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Income received from:	£
Voluntary income	850
Activities for generating funds	
Investment income	30
Income from charitable activities	813,406
Other sources	
Total Income:	814,286

Expenditure:	£
Charitable activities	708,263
Governance costs	8,258
Cost of generating funds	
Other	
Total Expenditure:	716,521
Net (deficit)/surplus:	97,765
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	97,765

Asset position at year end	£
Fixed assets	5,030
Investments	
Net current assets	333,325
Long-term liabilities	
*Total Assets (A):	338,355

Reserves at year end	£
Endowment funds	
Restricted funds	10,234
Unrestricted funds	328,121
*Total Reserves (B):	338,355

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
c.30 - 40%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	232,981	232,981	254,303
London Councils	36,554	12,879	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	15,400	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Big Lottery Fund	39,054	67,757	0
Trust for London	0	2,500	30,000
Children In Need	0	7,534	28,802
Barings	0	0	23,426
Comic Relief	0	0	27,753

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Catherine Evans**

Role within **Director**
Organisation:

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The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Trust Thamesmead	
If your organisation is part of a larger organisation, what is its name? Peabody Trust	
In which London Borough is your organisation based? Greenwich	
Contact person: Ms Paula Hines	Position: Head of Partnerships & Engagement
Website: http://www.trust-thamesmead.co.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 271731
When was your organisation established? 18/08/1999	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Reducing Poverty
Which of the programme outcome(s) does your application aim to achieve? More Londoners with improved economic circumstances More people accessing debt and legal services
Please describe the purpose of your funding request in one sentence. Our consortium is seeking funding over a three year period to support an established partnership of advice/support providers to deliver financial inclusion services within Thamesmead.
When will the funding be required? 01/04/2015
How much funding are you requesting? Year 1: £69,921 Year 2: £52,577 Year 3: £39,014 Total: £161,512

Aims of your organisation:

Trust Thamesmead is a community development organisation with charitable status that works almost exclusively in Thamesmead.

Our mission is to improve the quality of life and enhance opportunities and aspirations for the whole community. Our charitable objectives are to:

- Advance education
- Relieve financial need
- Promote health
- Promote community safety and prevention of crime
- Relieve unemployment, including assistance to find employment
- Build community capacity and skills
- Provide or assist in the provision of facilities in the interests of social welfare

In 2012, Trust Thamesmead identified strategic priorities for the area for the next three years. Financial Inclusion was highlighted as one, exacerbated by an absence of a bank in Thamesmead and compensated for by the growing prevalence of doorstep and payday lenders. The 'Transforming Thamesmead Strategy 2012-2015' set a specific aim to: "bring a range of financial inclusion products and services designed to meet the needs of residents who are financially excluded."

Main activities of your organisation:

We operate a number of key functions to meet our aims:

- Community Development Team: a core staff team leading on key priorities for the area: Financial Wellbeing; Volunteering; Health and Wellbeing; Education and Lifelong Learning; Environment and Regeneration; and Arts and Culture.
- Building Futures: Offers Information Advice and Guidance to unemployed people to help them deal with barriers to work and access to work by increasing job search, interview skills and confidence building and up-skilling activity.
- Nursery Education: Provides high standard pre-school education to children aged 2-5yrs in the local community. Term time only.
- Community Centres: 7 community buildings -- let out to community groups for use.
- Sporting Club Thamesmead: New high class sporting facility to cater for local clubs, groups and residents of all ages.
- The Link: New youth and community hub building hosting a range of service providers and with space for wider community use.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
37	30	8	30

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	9 years

Summary of grant request

Need for the Project

Thamesmead homes c.40,000 people, is amongst the most deprived areas within the country with low incomes and underemployment, has no bank but a proliferation of doorstep and payday lenders and an ever reducing provision of advice and support services. Over the past year:

- Fair Money Advice was presented with £491,386 of debt and gave free confidential debt advice to 98 clients; helping to prevent homelessness on nine occasions.
- Thamesmead Furniture Recycle supported c.2,000 local residents to access household items at very low prices; including referrals from local primary schools for families without adequate furniture.
- Cross Street Law Centre closed their drop-in debt, employment and benefit advice services in April 2014.
- There has been no local presence from the Citizen's Advice Bureau.

How the work will be delivered

The TAP project is a consortium bid to provide local access points for key advice and support providers in Thamesmead working through a robust partnership structure established through the DCLG's Our Place programme, including:

- creating a single gateway for local residents to access and be signposted to all the different advice and support services available to meet their needs.
- increasing the scale and reach of those already beginning, or looking, to operate in the local area.
- developing a comprehensive understanding of need and impact of services in the local area through data sharing.

What we aim to achieve

Over the course of the three year programme, we aim to:

1. Increase the accessibility of advice and support services to those most in need: by increasing the number of physical access points, including the identification of new spaces/opportunities for service delivery, including co-located public and Voluntary & Community Sector (VCS) services.
2. Reduce the number of families in poverty in Thamesmead by ensuring they access the full range of support required by comprehensive signposting on first contact with the family.
3. Ensure sustainability of service provision by securing agreement of public sector investment in the partnership & wider funding applications.
4. Provide a clear pathway to employment for 10 local residents a year: by providing an accredited training course to deliver information, advice and guidance, building skills in the local community and helping grow and sustain the partnership programme

Why we are the right organisation

With nearly four decades of experience of working with the local community, Trust Thamesmead will act as the central coordinator for the programme. We are establishing the necessary infrastructure to enable a coordinated approach to advice/support service provision and data capture/reporting.

How we will meet the programme outcome

The TAP project will increase the accessibility of essential advice and support services to those most in need in Thamesmead, to help lift families out of poverty and improve their economic circumstances through access to advice, fair financial products and skills and employment opportunities.

How we will meet the Trust's Principle's of Good Practice

- Regular feedback from service users (focus groups, surveys, etc.) will be gathered

throughout delivery and service users will be encouraged to volunteer in the delivery of services and join the 'triage' team.

- The service providers in the partnership provide a service to all residents of Thamesmead without discrimination and will continue to do so through TAP.

- Volunteers are a central element of this project and we will be providing accredited training; line management support and career development support for all involved.

- We have recently received an eco-audit from the City Bridge Trust and are taking the recommendations of this to look at ways to reduce our carbon footprint across all of our practices.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Investors in People

Matrix

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Provide new & extended Thamesmead-based services:

195 residents attending Smart Money workshops; 750 residents receive debt advice; 330 residents open bank accounts; 525 disabled residents supported; 750 personal loans issued; 375 households access affordable essential household items; 150 households access emergency food; 750 residents access CAB advice.

Creating new access points. Trust Thamesmead will lead for the Partnership in facilitating or hosting (where possible) new access points for advice and support services throughout the community buildings in the local area.

Establishing a local triage team. We will identify and train a team of 30 local residents to provide an initial screening and signposting service to their peers; accessing any of the advice and support services provided through the partnership. This team will be located at key access points

Engaging funding partners and making the case for funding and sustaining the programme:

- Submit at least 2 funding bids to extend/sustain the service.

- Submit business case for public sector funding support.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Increase the accessibility of advice and support services to those most in need: by increasing the number of physical access points, awareness-raising (through joint marketing and information provision) and better sign-posting.

Reduce the number of families in poverty in Thamesmead by ensuring they access the full range of support required by comprehensive signposting on first contact with the family.

Ensure the sustainability of service provision in Thamesmead through coordination and joint fundraising/bidding.

Provide a clear pathway to employment for 10 local residents a year by providing an accredited training course to deliver information, advice and guidance.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The partnership project is built around a strong focus on volunteer and community involvement to ensure the sustainability of the services in the longer-term. Further, the work of the partnership to measure its impact will play a crucial role in influencing the spend of our public sector partners and funding providers in order to bring sustainability to the service delivery.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,000

In which Greater London borough(s) or areas of London will your beneficiaries live?

Bexley (60%)

Greenwich (40%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

75 and over

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

11-20%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Management & Administration (inc. quarterly data analysis & secretariat of forum meetings)	28,781	29,634	30,512	88,927
Marketing & Communications (inc. materials; events)	3,500	3,588	3,677	10,765
Costs for additional service provision	145,321	147,091	145,338	437,750
Venue hire/rental costs for additional service provision	9,600	9,840	10,086	29,526
Training for volunteers	12,000	12,300	12,608	36,908
Volunteer Expenses Reimbursements	3,600	3,690	3,782	11,072
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	202,802	206,142	206,003	614,947

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Trust Thamesmead	35,881	51,087	60,399	147,367
Fair Finance	85,000	85,000	85,000	255,000
	0	0	0	0
	0	0	0	0
TOTAL:	120,881	136,087	145,399	402,367

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
To be confirmed (Years 2 and 3)	12,000	17,478	21,590	51,068
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	12,000	17,478	21,590	51,068

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Project Management & Administration (inc. quarterly data analysis & secretariat of forum meetings)	0	0	0	0
Marketing & Communications (inc. materials; events)	0	0	0	0
Costs for additional service provision	48,321	37,079	27,667	113,068

Venue hire/rental costs for additional service provision	9,600	6,888	5,043	21,531
Training for volunteers	12,000	8,610	6,304	26,914
Volunteer Expenses Reimbursements	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	69,921	52,577	39,014	161,512

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: April	Year: 2014
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Income received from:	£
Voluntary income	2,283,722
Activities for generating funds	0
Investment income	83,086
Income from charitable activities	629,660
Other sources	0
Total Income:	2,996,468

Expenditure:	£
Charitable activities	3,089,735
Governance costs	67,419
Cost of generating funds	0
Other	0
Total Expenditure:	3,157,154
Net (deficit)/surplus:	-160,686
Other Recognised Gains/(Losses):	-92,000
Net Movement in Funds:	-252,686

Asset position at year end	£
Fixed assets	12,154,483
Investments	17,297,228
Net current assets	1,079,767
Long-term liabilities	-38,000
*Total Assets (A):	30,493,478

Reserves at year end	£
Restricted funds	200,410
Endowment Funds	0
Unrestricted funds	30,293,068
*Total Reserves (B):	30,493,478

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
0%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Trust Thamesmead joined Peabody as a subsidiary on the 1st April 2014. The Trust is led by a newly constituted Board, reflecting the role of the Trust within Peabody.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	30,000
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
European Integration Fund	48,078	0	0
Cory Environmental Trust	150,000	0	0
DCLG Our Place	0	0	30,000
	0	0	0
	0	0	0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Mick Hayes**

Role within **Chief Executive**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Phoenix House (T/A Phoenix Futures)	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Southwark	
Contact person: Ms Liz Zacharias	Position: Director of Business Development
Website: http://www.phoenix-futures.org.uk	
Legal status of organisation: First Contact	Charity, Charitable Incorporated Company or company number: 284880
When was your organisation established? 01/01/1969	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Resettlement and Rehabilitation of Offenders		
Which of the programme outcome(s) does your application aim to achieve? More ex-offenders successfully and sustainably resettled in the community and re-offending rates reduced More ex-offenders successfully and sustainably resettled in the community and re-offending rates reduced		
Please describe the purpose of your funding request in one sentence. To support prisoners engaged with substance misuse services on release from custody to successfully and sustainably resettle back into the community and reduce reoffending		
When will the funding be required? 19/01/2015		
How much funding are you requesting?		
Year 1: £105,591	Year 2: £106,347	Year 3: £108,506
Total: £320,444		

Aims of your organisation:

Phoenix Futures is passionate about recovery and enabling individuals with drug and alcohol problems, as well as their families and communities, to reach their full potential and fulfil their dreams. We take a holistic recovery based approach, supporting service users to initiate and maintain positive lifestyle changes through a range of tailored interventions and programmes that improve physical and mental health, eliminate anti-social/criminal activity and promote pro-social attitudes and values.

We believe in being the best; our relentless optimism and energy for overcoming dependency motivates those we help to realise their own recovery. Families, friends and carers need hope, care and guidance just as much as their loved ones. We are passionate about recovery, which is why we constantly strive to learn, innovate, challenge ourselves and adapt.

We believe that our values and beliefs allow us to confidently offer support to individuals on release from prison to successfully and sustainably reintegrate back into society.

Main activities of your organisation:

Phoenix Futures has been providing recovery services nationally for people with drug and alcohol problems for over 40 years. Working with service users at every stage of recovery, Phoenix Futures supports individuals, families and communities to reduce the impact of problematic drug and alcohol use.

Phoenix Futures currently delivers a variety of quality treatment services across England and Scotland. These include residential rehabilitation, specialist family services, supported housing, outreach services, supported housing, structured day programmes and criminal justice services in both prisons and the community. We work in 12 prisons across the UK and across 39 residential and community services in Birmingham, Derby, Leicester, Barnsley, Tyneside, the Wirral, central Lancashire, Trafford, Sheffield, Hampshire, Glasgow, Lanarkshire, Norfolk and Suffolk.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
460	88	13	121

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	10 years

Summary of grant request

Our proposal is to employ a team of two through the gate workers in HMP Pentonville, a category B prison with capacity for 1,300 male prisoners, and HMP/YOI Holloway, a female establishment with capacity for 593 prisoners, providing every prisoner who has engaged with the prisons' substance misuse programme, Building Futures, run by Phoenix Futures, with access to support in the lead up to release and on release.

Building Futures works with over 50% of both prisons' populations, supporting 1,618 prisoners to positively work towards recovery in the last six months. On average, 57 prisoners engaged with Building Futures are released from HMP/YOI Holloway each month, with only 30% attending their arranged appointment with community treatment providers. HMP Pentonville releases on average 69 prisoners who have engaged with Building Futures per month, of whom 20% attend their community appointment. These figures support the need for provision for prisoners with substance misuse issues on release.

Post 1: HMP/YOI Holloway -- a full-time female worker who understands the emotional needs of female offenders with chaotic substance misuse issues.

Post 2: HMP Pentonville -- a full-time worker with knowledge of the substance misuse and resettlement needs of male offenders with substance misuse issues.

Each worker will be supported by a team of volunteers.

These posts will become part of the prisons' established substance misuse service, Building Futures, which consists of three teams: case management (assessments, keyworking, throughcare), interventions (psychosocial group work) and community engagement (family support, education, training and employment, housing). By enhancing existing provision to support service users upon release, we will improve engagement rates with community providers, support service users to remain substance free, reduce the risk of reoffending and increase successful reintegration back into society.

The primary roles of the through the gate workers and the supporting volunteers will be to meet with service users prior to release, to establish individual needs and to accompany service users to appointments in the community on release, working with other agencies and organisations as appropriate such as housing services, training providers, mental health teams and Drug Interventions Programmes (DiP).

The proposal for these posts is a direct result of feedback from service user forums in both prisons, which include prisoners from a range of backgrounds. Through the gate support is consistently highlighted as an area of need.

Phoenix Futures upholds the principles of City Bridge Trust relating to volunteers, diversity, service user involvement and environmental impact. We ensure that volunteers are guided by a member of staff, receive regular supervisions and access to training opportunities. We have an organisational equality and diversity policy as well as an equality and diversity group that meets regularly. In HMP Pentonville and HMP/YOI Holloway specifically, we monitor the nine protected characteristics of the Equality Act 2010 to ensure that our services are responsive to the diverse prison populations.

Phoenix Futures is committed to environmental sustainability, with recent initiatives including travel being reduced by 30% and the installation of biomass boilers across a number of sites. The Phoenix Forest, which commemorates service users' achievements by planting a tree for each service user who completes treatment, further reduces our carbon footprint.

Phoenix Futures values service user involvement and the input of service users in the improvement of our services. To achieve this, we carry out biannual service user surveys, host service user forums and operate a compliments and complaints process.

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

Phoenix Futures has recently received gold accreditation from Investors in People. We are also Stonewall diversity champions and have been accredited with the 'positive about disabled people' symbol (with two ticks). Phoenix Futures has also been Recognised for Excellence 4 star accreditation from EFQM (the European Foundation for Quality Management).

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

To conduct three-way meetings with service users prior to release, to include a representative of the receiving community based service if appropriate in order to ensure effective continuity of care for the offender. This will help to enhance motivation to engage with community services on release.

To meet with service user at the gate on day of release.

To escort service users to their first appointments with community substance misuse services and to provide emotional and practical support. This may involve liaising on their behalf with various services including housing provision and other community services where appropriate.

To work with service users for a period of between one and three months.

To recruit and train volunteers to support the service.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Reduction in service drop out and reduced attrition from prison to community services.

Reduce overdose risk of those leaving prison.

Increase engagement from and partnership working between community services and prison based teams (resettlement).

Greater reduction in reoffending for those service users who have lacked community engagement in the past.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

During the three year funding period, we will gather statistics to evidence to prison commissioners the effectiveness of the service, with the view to incorporating it into future tendering processes, thus securing the project as a core part of the services Phoenix Futures offers. We will also consider seeking further funding from City Bridge Trust.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

1,200

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries including NI and pensions for two workers plus supervision and administration support	69,857	71,953	74,112	215,922
Travel and expenses including volunteer expenses	19,113	19,113	19,113	57,339
Training including volunteer training	2,482	2,482	2,482	7,446
Client costs	500	500	500	1,500
Telecoms and IT	3,918	2,578	2,578	9,074
Insurance	1,241	1,241	1,241	3,723
Printing and marketing	2,000	2,000	2,000	6,000
Management and governance	6,480	6,480	6,480	19,440
TOTAL:	105,591	106,347	108,506	320,444

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
Not applicable	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
Not applicable	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salaries including NI and pensions for two workers plus supervision and administration support	69,857	71,953	74,112	215,922
Travel and expenses including volunteer expenses	19,113	19,113	19,113	57,339
Training including volunteer training	2,482	2,482	2,482	7,446
Client costs	500	500	500	1,500
Telecoms and IT	3,918	2,578	2,578	9,074
Insurance	1,241	1,241	1,241	3,723
Printing and marketing	2,000	2,000	2,000	6,000
Management and governance	6,480	6,480	6,480	19,440
TOTAL:	105,591	106,347	108,506	320,444

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2013
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Income received from:	£
Voluntary income	236,810
Activities for generating funds	0
Investment income	93,993
Income from charitable activities	22,849,443
Other sources	0
Total Income:	23,180,246

Expenditure:	£
Charitable activities	21,868,555
Governance costs	5,112
Cost of generating funds	7,347
Other	0
Total Expenditure:	21,881,014
Net (deficit)/surplus:	1,299,232
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	1,299,232

Asset position at year end	£
Fixed assets	2,066,667
Investments	100
Net current assets	4,969,981
Long-term liabilities	0
*Total Assets (A):	7,036,748

Reserves at year end	£
Restricted funds	0
Endowment Funds	0
Unrestricted funds	7,036,748
*Total Reserves (B):	7,036,748

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
91-100%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Since the 2013 accounts were published, we have merged with Foundation66, a London-based drug and alcohol charity, which is now a wholly owned subsidiary of Phoenix Futures.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	0	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder		2012 £	2013 £	2014 £
Big Lottery	74,000	98,000	98,000	
Big Lottery	101,000	101,000	0	
Big Lottery	43,000	43,000	0	
Comic Relief	39,000	39,000	39,000	
Criminal Justice Change Fund	18,000	18,000	0	

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Liz Zacharias**

Role within **Director of Business Development**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Haringey Association of Voluntary and Community Organisations	
If your organisation is part of a larger organisation, what is its name?	
In which London Borough is your organisation based? Haringey	
Contact person: Ms Carmen Gonzalez	Position: Funding Officer
Website: http://www.havcoharingey.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1100710
When was your organisation established? 01/04/2003	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector
Which of the programme outcome(s) does your application aim to achieve? More organisations with the skills to improve their volunteer management
Please describe the purpose of your funding request in one sentence. To provide continuation funding for further growth of Volunteer Centre Haringey and its work around volunteer development and management best practice for Haringey charitable organisations.
When will the funding be required? 01/06/2015
How much funding are you requesting? Year 1: £50,000 Year 2: £50,000 Year 3: £0 Total: £100,000

134

Aims of your organisation:

Serving Haringey's voluntary and community sector by promoting, representing and supporting its diverse needs. Our strategic objectives are:

1. To gain greater recognition of the VCS agenda and increase its influence in shaping policies
2. To establish more effective partnerships, networks and liaisons
3. To improve the quality and standards of VCS infrastructure services provided to members
4. To further enhance the quality of HAVCO's performance

Main activities of your organisation:

Haringey Association of Voluntary and Community Organisations (HAVCO) is the local support and development organisation for charities, voluntary organisations and community groups in Haringey. We "offer support services, promote best practice and develop a collective voice so that the diverse voluntary and community sector can play a full and meaningful role in Haringey." To this end our services include:

- Training & Development
- Partnership & Procurement
- Quality Improvement
- Haringey Volunteer Centre (including Supported Volunteering)
- Network & Compact
- Information & Communication
- Finance & Fundraising
- Membership

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
4	10	7	5

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	7 months

Summary of grant request

In the past 3 years Haringey Volunteer Centre has been able to run the 5 core services of the Volunteer Centre alongside more targeted projects. For the past year local government funded organisations including the volunteer centre have had their funding renewed on a monthly basis. This has had devastating effects for already overstretched local charities, making the need for our services even greater as demand has shown. On the one hand cuts and short term funding has seen many established charities and community groups lose valuable and experienced staff, new charities and communities organisations have sprung up and the need for recruiting, maintaining and supporting volunteers is greater than ever as it is the need to support those organisations to do this work well. A further need is the growing isolation of communities in the east of the borough (a very deprived area) for skilled volunteers to support local community activists with professional skills and knowledge by supporting new and established charities in roles of specialists volunteers and trustees.

The project will be delivered by sustaining and developing the post of Volunteer Centre Manager who continues to lead the Volunteer Centre and ensure it delivers the five core functions needed to achieve the Volunteering England Volunteer Centre Quality Accreditation. The Manager will also maintain and improve our dedicated website for the centre, which is now the first point of contact for volunteering enquiries.

The primary aim of this project is to increase the skills of Haringey voluntary, community and social enterprise sector organisations through sustaining the work of the Volunteer Centre and enabling people to access quality volunteering opportunities across Haringey; this meets the 'Strengthening the Voluntary Sector' theme.

The project will deliver the following outputs:

- Promote volunteering by delivering 8 (quarterly) Volunteering Fairs in Haringey.
- Support 40 Volunteer Involving Organisations in Haringey with volunteer role development and volunteer management best practice.
- Place 20 professionally skilled people into trusteeship and community consultancy roles in Haringey.
- Deliver 8 (quarterly) combined training courses and volunteer managers' forums.
- Achieve Volunteer Centre Quality Accreditation (VCQA) standard.

And in turn it will achieve these outcomes:

- Awareness and number of volunteering placements are increased in Haringey.
- Haringey Volunteer Involving Organisations recruit, manage and retain their volunteers more effectively.
- Haringey organisations improve their impact through increased use of skilled volunteers.
- Volunteer Centre Haringey is quality marked and more sustainable.

HAVCO has a long experience and track record of running a Volunteer Centre in Haringey; we are well known and trusted. We are the only Volunteer Infrastructure organisation in Haringey. We have consulted extensively with local stakeholders (statutory, private and voluntary) in the design of the project and the project activities through user forums, online surveys and individual conversations. We have also consulted with past, present and potential volunteers on the project design, outcomes and outputs. We hold NAVCA and Investors in People quality marks.

As an essential part of our work we use lamplight to track the cascade benefit of the services we provide. The majority of our member services are provided to smaller, less well-resourced organisations. The Volunteer Centre Manager is also the Chair of Greater London Volunteering and through this and other networks we are committed to share learning within the London VCS through our regular newsletters, website and networking events. We are also in talks with LSE to participate in an academic project with them on the impact of volunteering to health services.

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **Yes**

What Quality Marks does your organisation currently hold?

We are currently in receipt of the Volunteer Centre Quality Accreditation mark (Wave 3) and have just started the 6 month submission process to gain Wave 4

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

Promote volunteering by delivering 8 (quarterly) Volunteering Fairs in Haringey.

Support 40 Volunteer Involving Organisations in Haringey with volunteer role development and volunteer management best practice.

Place 20 professionally skilled people into trusteeship and community consultancy roles in Haringey.

Deliver 8 (quarterly) combined training courses and volunteer managers' fora.

Achieve Volunteer Centre Quality Accreditation (VCQA) standard.

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

Awareness and number of volunteering placements are increased in Haringey.

Haringey Volunteer Involving Organisations recruit, manage and retain their volunteers more effectively.

Haringey organisations improve their impact through increased use of skilled volunteers.

Volunteer Centre Haringey is quality marked and more sustainable.

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The work of the Volunteer Centre has been hugely successful in engaging & placing volunteers and flagging up the continued need to support Haringey charities with volunteer management. We will use outcomes and impact from our work to secure further grant funding, addressing the needs of Haringey's diverse communities.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

2,500

In which Greater London borough(s) or areas of London will your beneficiaries live?

Haringey (100%)

What age group(s) will benefit?

All ages

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

1-10%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary including on costs (NI and pension from year 2)	38,888	41,054	0	0
Training	550	550	0	0
Staff travel	200	200	0	0
Marketing and promotion	800	400	0	0
accommodation	6,000	6,000	0	0
management costs	3,000	3,000	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	49,438	51,204	0	100642
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What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
0	0		0	
0	0		0	
0	0		0	
0	0		0	

TOTAL:	0	0	0	0
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What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
0	0		0	
0	0		0	
0	0		0	
0	0		0	

TOTAL:	0	0	0	0
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How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Salary including on costs and pension from 2017	38,888	41,054	0	0
staff training	550	550	0	0
marketing and promotion	800	800	0	0
accommodation	6,000	6,000	0	0
management costs	3,000	3,000	0	0
staff travel	200	200	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0

TOTAL:	49,438	51,204	0	100642
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Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
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Income received from:	£
Voluntary income	0
Activities for generating funds	0
Investment income	358
Income from charitable activities	569,111
Other sources	3,958
Total Income:	573,427

Expenditure:	£
Charitable activities	504,442
Governance costs	9,448
Cost of generating funds	0
Other	0
Total Expenditure:	513,890
Net (deficit)/surplus:	59,537
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	59,537

Asset position at year end	£
Fixed assets	3,403
Investments	0
Net current assets	155,071
Long-term liabilities	0
*Total Assets (A):	158,474

Reserves at year end	£
Restricted funds	40,080
Endowment Funds	0
Unrestricted funds	118,394
*Total Reserves (B):	158,474

*** Please note that total Assets (A) and Total Reserves (B) should be the same.**

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
21-30%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

None

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	200,705	207,716	148,300
London Councils	6,660	0	0
Health Authorities	0	0	0
Central Government departments	0	0	0
Other statutory bodies	0	0	0

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder		2012 £	2013 £	2014 £
Big Lottery Fund	219,653	452,263		241,718
London Catalyst	6,000	0		0
	0	0		0
	0	0		0
	0	0		0

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Cameron Fitzwilliam-Grey**

Role within **Volunteer Centre Manager**
Organisation:

The City Bridge Trust

Investing In Londoners: Application for a grant



About your organisation

Name of your organisation: Homeless Link	
If your organisation is part of a larger organisation, what is its name? N/A	
In which London Borough is your organisation based? Lambeth	
Contact person: Mr Gary Messenger	Position: Head of London and South East
Website: http://www.homeless.org.uk	
Legal status of organisation: Registered Charity	Charity, Charitable Incorporated Company or company number: 1089173
When was your organisation established? 01/11/2001	

Grant Request

Under which of City Bridge Trust's programmes are you applying? Strengthening London's Voluntary Sector
Which of the programme outcome(s) does your application aim to achieve? More organisations with improved capabilities in monitoring, evaluation and impact reporting
Please describe the purpose of your funding request in one sentence. Provision of data analysis and impact reporting tools to small charities working with Londoners who are homeless.
When will the funding be required? 01/06/2015
How much funding are you requesting? Year 1: £49,400 Year 2: £48,696 Year 3: £49,999 Total: £148,095

Aims of your organisation:

Our mission is to end homelessness. Our vision is a of a country free of homelessness where you have a place to call home and can expect the support you need to keep it. To this aim we support front line homelessness organisations to improve the way they work with people experiencing homelessness. We campaign to change perceptions of homelessness and the people it affects. We also seek to improve government policies that will ultimately end homelessness in England.

Our aims are:

1. Winning commitment to end homelessness
2. Creating, finding and advocating solutions that end homelessness
3. Building a strong, sustainable and effective organisation
4. Being a beacon for others to inspire change and innovation

Main activities of your organisation:

Homeless Link is the membership organisation for over 500 organisations supporting directly over 70,000 homeless people in England.

We achieve this through:

- Advice and support - we share good practice from the front line, helping others to boost the quality of their work; we develop new products that can help improve services; and our national and regional teams offer support, advice, consultancy and tools to help improve services.
- Information, research and training - we provide access to a wealth of up-to-date information, including good practice toolkits, research, sector news and policy updates. We pilot new approaches to tackling homelessness and support staff to improve their skills through training.
- Influencing - we work with local and national Government to improve the policies that affect people experiencing homelessness.
- Networking and events - through our national, regional and online events we provide professionals with the opportunity to network with others in the sector -- sharing knowledge, experiences and solutions.

Number of staff

Full-time:	Part-time:	Management committee members:	Active volunteers:
47	6	12	16

Property occupied by your organisation

Is the main property owned, leased or rented by your organisation?	If leased/rented, how long is the outstanding agreement?
Leased	March 2020, with break clause

Summary of grant request

Homelessness is experienced by people with severe and multiple disadvantage when needs multiply to reach crisis point. Yet the complexity of need is often unrecognised, not recorded within "official" data, local strategies don't include the needs of people experiencing severe and multiple disadvantage and services are often not commissioned accordingly.

More than ever, homelessness agencies are asked to prove their effectiveness and impact and to demonstrate client need. These agencies' data can be the only way of demonstrating the extent of demand locally. Local decision-making depends on it.

The aim of the project is to improve skills of small homelessness organisations in London to collect and analyse client data and to be able to use learning to influence local and regional policy and practice in working with people who are homeless and to safeguard sustainability of services supporting Londoners.

We have three objectives. Firstly, to introduce and provide access for smaller homelessness organisations to specialist database In-Form for agencies working in homelessness and housing. Secondly, to improve organisations' skills in collecting data and evidencing their need and impact based on client data. Finally, to improve their abilities to influence policy and practice using newly developed evidence of need and impact.

We will deliver the project over three years. In the stage 1 we will identify a cohort of small homelessness organisations to whom we will offer an In-form Community database followed by intense training in data collection and using the Homelessness Outcome Star. In the stage 2 we will improve their ability to interpret data and implement learning in plans and strategies through group work and individual support. In the stage 3 we will provide support in influencing local commissioning and applying organisational learning to other aspects of growth, for example partnership opportunities.

Our project meets Trust's outcomes by supporting voluntary homelessness organisations to develop robust monitoring and evaluation frameworks that are used to describe impact of their services on personal and community levels.

We will invite only smaller organisations, i.e. those with turnover under £500,000 (currently 67 members in London of which 42 with turnover below £100,000). We will collect their feedback throughout the work after each group session and in individual meetings. This way we will also be able to demonstrate effectiveness of our approach and track organisational changes leading to better influence over local policies and practice. Participants will be asked to prepare case studies of interesting aspects of their journey and we will promote them alongside guidance online as well as in the pan-London learning events.

Homeless Link is an umbrella organisation for homelessness organisations in England -- currently we have over 500 members across the country of which 100 are based in London.

Our track record places us in an excellent position to deliver this piece of work. We have been awarded a grant from London Councils to support London-based groups in areas of financial sustainability and influencing. We have developed an In-form database which is a specialist tool for organisations concerned with homelessness and housing to track users' progress and analyse outcomes. We have also developed a ground-breaking approach to demonstrating impact of homelessness agencies -- Picture the Change -- which is based on three elements: collecting and interpreting of relevant data, translating information into impact, and using learning to influence stakeholders (funded by Lankelly Chase Foundation.)

If you need any planning or other statutory consents for the project to proceed, what stage have the applications reached?

Do you have a Vulnerable Adults policy? **No**

What Quality Marks does your organisation currently hold?

We are an organisational member of the IOF and of the FRSA. We are currently working toward ISI 9001 accreditation.

Outputs and outcomes

What are the main activities or outputs you want to deliver? Please include no more than 5. By activities or outputs we mean the services, products or facilities you plan to deliver. If you plan to deliver work over more than one year you should include activities over the full grant period requested. Try to be specific.

20 small (below £500,000) homelessness charities participate in the project in the course of three years

3 free licenses of In-form Community for 20 homelessness charities in a three-year period. Overall 60 free of charge licenses are distributed across London's small homelessness charities.

2 training sessions provided to 20 homelessness charities on using In-from Community and on using Homelessness Outcomes Star

13 events, including group sessions and good practice events, on Picture the Change approach for 20 homelessness charities in the course of years

20 homelessness charities receive minimum 30 hours of individual support and guidance in applying Picture the Change approach; overall 600 hours of individual support and guidance in the course of 3 years

What main differences or outcomes do you hope the activities you have described above will achieve? Please include no more than 5. By differences or outcomes we mean the changes, benefits, learning or other effects that result from the work your project would deliver. These might be for individuals, families, communities or the environment.

20 small homelessness charities improve their data collection and monitoring of outcomes for homeless Londoners

20 small homelessness charities have better skills to demonstrate their impact to users and stakeholders

20 small homelessness charities have increased ability to influence local decision makers and attract more resources for work with homeless Londoners

20 small homelessness charities are in a better organisational position to deliver robust services

Do you plan to continue the activity beyond the period for which you are requesting funding? If so, how do you intend to sustain it? If not, what is your exit strategy?

The project is a result of a bigger piece of work and is designed specifically to respond to the needs of small organisations under pressure. Project gives access to low-cost, specialist database for agencies working with the homeless that will be available, along with ongoing support, to participants after the end of other activities of the project.

Who will benefit?

About your beneficiaries

How many people will benefit directly from the grant per year?

80

In which Greater London borough(s) or areas of London will your beneficiaries live?

London-wide (100%)

What age group(s) will benefit?

16-24

25-44

45-64

65-74

What gender will beneficiaries be?

All

What will the ethnic grouping(s) of the beneficiaries be?

A range of ethnic groups

If Other ethnic group, please give details:

What proportion of the beneficiaries will be disabled people?

21-30%

Funding required for the project

What is the total cost of the proposed activity/project?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs (salaries, NI contribution and pension contribution)	29,000	29,586	30,179	88,765
In-Form Community and Outcome Star training	1,500	0	0	1,500
In-Form database license x 20 charities x 3 users	3,000	3,000	3,000	9,000
Learning sessions x 16 (venue, refreshments)	1,500	1,500	1,000	4,000
Dissemination event	0	0	1,000	1,000
Staff travel and subsistence	500	500	500	1,500
Communications and materials costs	1,900	1,930	1,955	5,785
Management support	6,000	6,120	6,242	18,362
Shared office services	9,000	9,180	9,365	27,545
TOTAL:	52,400	51,696	51,999	157,095

What income has already been raised?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

What other funders are currently considering the proposal?

Source	Year 1	Year 2	Year 3	Total
	0	0	0	0
	0	0	0	0
	0	0	0	0
TOTAL:	0	0	0	0

How much is requested from the Trust?

Expenditure heading	Year 1	Year 2	Year 3	Total
Staff costs (salaries, NI contribution and pension contribution)	29,000	29,586	30,179	88,765
In-Form Community and Outcome Star training	1,500	0	0	1,500
Learning sessions x 16 (venue, refreshments)	1,500	1,500	1,000	4,000
Dissemination event	0	0	1,000	1,000
Staff travel and subsistence	500	500	500	1,500
Communications and materials costs	1,900	1,930	1,955	5,785
Management support	6,000	6,120	6,242	18,362
Shared office services	9,000	9,180	9,365	27,545
	0	0	0	0
TOTAL:	49,400	48,696	49,999	148,095

Finance details

Please complete using your most recent audited or independently examined accounts.

Financial year ended:	Month: March	Year: 2014
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Income received from:	£
Voluntary income	1,661,841
Activities for generating funds	808,271
Investment income	130,882
Income from charitable activities	5,125,667
Other sources	0
Total Income:	7,726,661

Expenditure:	£
Charitable activities	7,546,236
Governance costs	47,101
Cost of generating funds	33,752
Other	0
Total Expenditure:	7,627,090
Net (deficit)/surplus:	99,571
Other Recognised Gains/(Losses):	0
Net Movement in Funds:	99,571

Asset position at year end	£
Fixed assets	54,031
Investments	10,001
Net current assets	856,385
Long-term liabilities	0
*Total Assets (A):	920,417

Reserves at year end	£
Restricted funds	97,824
Endowment Funds	0
Unrestricted funds	822,593
*Total Reserves (B):	920,417

* Please note that total Assets (A) and Total Reserves (B) should be the same.

Statutory funding

For your most recent financial year, what % of your income was from statutory sources?
71-80%

Organisational changes

Describe any significant changes to your structure, financial position or core activities since the date of your most recent accounts:

Significant changes to financial situation: In 2009 we received £20,000,000 from DCLG for grant distribution - we have been distributing this money as a Homelessness Transition Fund (HTF). Our income figures for year ending 31 March 2014 include 4,000,000 for grant distribution. Last round of HTF funding was closed in 2014 and last monies of that pool have been spent over financial year 2014/2015.

Previous funding received

Please list the funding received by your organisation from the following statutory sources during the last THREE years.

	2012 £	2013 £	2014 £
City of London (except City Bridge Trust)	0	0	0
London Local Authorities	0	0	0
London Councils	60,000	57,500	152,035
Health Authorities	25,000	83,456	79,829
Central Government departments	9,539,312	9,720,688	5,815,000
Other statutory bodies	117,976	146,958	73,906

Previous grants received

Please list the grants received by your organisation from charitable trusts and foundations (other than City Bridge Trust) during the last THREE years. List source, years and annual amounts. Please include the 5 largest only.

Name of Funder	2012 £	2013 £	2014 £
Oak Foundation	162,750	17,100	173,000
London Housing Foundation	55,000	35,000	20,000
Calouste Gulbenkian Foundation	33,000	204,942	100,000
The Football Foundation	32,000	33,335	0
Tudor Trust	30,000	28,000	32,000

Declaration

I confirm that, to the best of my knowledge, all the information I have provided in this application form is correct. I fully understand that City Bridge Trust has zero tolerance towards fraud and will seek to prosecute and recover funds in every instance.

Please confirm: Yes Full Name: **Rick Henderson**

Role within **Chief Executive**
Organisation:

154